

Turtle Creek Watershed Association, Inc.

Board of Directors and Annual Meeting

Minutes

January 14, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.
 - A. Attendance (* denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, *Ed Fischer, * Bill Mihalco, *Kelly McLaughlin, Bob Hedin, Ed Zullo.
 - B. Guests: Kevin Kaplan
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa and a second by Kelly McLaughlin to approve the meeting minutes from September 10, 2013 and November 12, 2013. Motion approved.
- III. **Treasurer's Report:** Treasurer's report was approved. Motion by Bill Mihalco and a second by Ed Fischer. Bill Mihalco made a motion to consolidate accounts by moving the current S&T Business Checking account to the FNB account. Motion seconded by Chuck Duritsa and approved. In addition, it was agreed to place an item on the next meeting agenda to discuss the various accounts held by the TCWA and determine if further consolidation of accounts could be accomplished. No invoices required action.
- IV. **2012 Financial Audit Report:** President Brucker reported that the audit report was completed and issued. No major findings were noted.
- V. **Letter to the Association of PA Watersheds:** President Brucker reported that the letter had been issued as discussed.
- VI. **Election of Officers:** Nominations were made for the following officers for CY 2014 due to the resignation of the previously elected Treasurer as follows: Vice-President – Chuck Duritsa, Treasurer– Craig Barras. Motion was made to elect the nominees to the positions by Ed Fischer and seconded by Kelly McLaughlin. Motion approved.
- VII. **By-Laws:** The TCWA By-Laws were provided to the attendees and a discussion of the changes made following the last meeting was held. It was agreed to add two additional changes to Section V.6 to discuss participation of Board Members via electronic communications and the ability to temporarily grant Board Member rights and privileges to an associate Board Member to allow a meeting quorum. Bill Mihalco agreed to propose changes to the By-laws to address these comments prior to the next meeting. The revisions to the By-Laws will then be discussed at the next meeting and a vote taken on the changes.
- VIII. **Irwin Grant Progress:** Bob Hedin reported that he has discussed the status of the report with PA Department of Environmental Protection (DEP) officials and provided updated costs for the use of hydrogen peroxide as requested by the DEP. It is expected that a representative with the DEP will attend a future TCWA meeting to discuss the report.
- IX. **New Business:**
 - A. Completion of the 990 Forms for the IRS: Jason Babik to provide the file to Jim Brucker so the forms can be completed.
 - B. Board Member Insurance: The Board discussed the desire to obtain Errors and Omissions insurance for the Board and agreed this needs to be pursued. Bill Mihalco agreed to work with Jim Brucker to obtain the insurance.

C. Westmoreland Heritage Trail Support: Support of the upcoming fund raiser for the Westmoreland Heritage Trail effort was discussed. A motion was made by Chuck Duritsa to be a sponsor of the fund raiser at the Silver Sponsor level of \$150. Motion was seconded by Kelly McLaughlin and approved by the Board. President Brucker agreed to submit the form and check.

D. Possible Projects for Sunoco Fine Money: Chuck Duritsa discussed that the Westmoreland County Conservation District had provided the DEP with a listing of Special Environmental Projects that could be financed with the fine money being paid by Sunoco. Some of the Special Environmental Projects would impact the TCWA. DEP had not provided comment on the project list to date.

E. Kelly McLaughlin noted that the Allegheny County Conservation District Watershed program is now accepting grant applications for watershed work.

X. Adjournment

A. Adjournment was at 8:07 pm.

B. Next meeting will be held on Tuesday February 25, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors and Annual Meeting

Minutes

February 25, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:07 pm.
 - A. Attendance (* denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, *Ed Fischer, * Bill Mihalco, *Kelly McLaughlin, Rob Cronauer, and Kevin Kaplin.
 - B. Guests: Amy Miller, Allegheny County Conservation District (ACCD) Watershed Coordinator
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa and a second by Ed Fischer to approve the meeting minutes from January 14, 201. Motion approved.
- III. **Treasurer's Report:** Treasurer's report was approved. Motion by Kelly McLaughlin and a second by Chuck Duritsa. President Brucker reported that efforts are underway to consolidate the existing Association bank accounts. No invoices required action.
- IV. **By-Laws:** The TCWA By-Laws were provided to the attendees. A review of the changes made to Section V.6 following the last meeting was held. A motion was made by Chuck Duritsa with a second by Bill Mihalco to approve the changes made to the By-Laws. Motion approved. Bill Mihalco agreed to finalize the changes and issue copies of the By-Laws to the Board Members. The revised By-Laws will be dated February 25, 2014.
- V. **Irwin Grant Progress:** Bob Hedin is discussing with the PA Department of Environmental Protection (DEP) a request to have representatives from the DEP attend a TCWA future meeting to discuss the report.
- VI. **New Business:**
 - A. Completion of the 990 Forms for the IRS: Jim Brucker reported he has the information to complete the forms and will do so in the near future.
 - B. Board Member Insurance: Bids have been requested from two insurance groups for Errors and Omissions insurance. Bids are expected back before the March Board meeting.
 - C. Projects for Sunoco Fine Money: Chuck Duritsa reported that the DEP has not finalized the Special Environmental Projects to be funded by the fine money.
 - D. TCWA Designation as a Priority Watershed: Rob Cronauer reported that Turtle Creek watershed will likely be designated a Priority Watershed under the Growing Greener program. This designation would be beneficial in efforts to obtain grants for work within the watershed. TCWA should be thinking about projects that should be accomplished within the watershed.
 - E. Jim Brucker discussed an issue with maintenance of a flood control tunnel in Export Boro and suggested a letter be sent to the Boro under TCWA letterhead to request the required maintenance of the tunnel be completed. Chuck Duritsa made a motion that a letter be sent to Export Boro. Ed Fischer seconded the motion and the motion was approved. Jim Brucker agreed to draft the letter.
 - F. Rob Cronauer reported that the Westmoreland County Conservation District (WCCD) obtained a grant for upgrading existing stormwater management ponds. Seven of the ponds are in the Turtle Creek Watershed.

G. An e-mail from the WCCD Education Coordinator requesting support for a grant being pursued by the WCCD to provide a bus tour of the Turtle Creek Watershed was reviewed and discussed. Kelly McLaughlin made a motion for the TCWA to issue a letter supporting the pursuit of this grant. Bill Mihalco seconded the motion and the motion was approved. Jim Brucker agreed to draft the letter. Several Board members agreed to be involved in the planning and bus tour.

VII. Adjournment

A. Adjournment was at 7:46 pm.

B. Next meeting will be held on Tuesday March 25, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors and Annual Meeting

Minutes

March 25, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:15 pm.
 - A. Attendance (* denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, *John Mores
* Bill Mihalco, *Craig Barras, and Kevin Kaplin.
 - B. Guests: None
- II. **Approval of Minutes:** A motion was made by John Mores and a second by Chuck Duritsa to approve the meeting minutes from February 25, 2014. Motion approved.
- III. **Treasurer's Report:** Treasurer's report was approved. Motion by John Mores and a second by Bill Mihalco. Treasurer Craig Barras reported that efforts are underway to consolidate the existing Association bank accounts. No invoices required action.
- IV. **By-Laws:** The revised TCWA By-Laws were provided to TCWA members by Bill Mihalco via e-mail.
- V. **Irwin Grant Progress:** Bob Hedin will be contacted to discuss meeting with the PA Department of Environmental Protection (DEP) to discuss the report.
- VI. **Old Business:**
 - A. Completion of the 990 Forms for the IRS: Jim Brucker reported he has the information to complete the forms and will do so in the near future.
 - B. Board Member Insurance: Bids had been requested from an insurance company for Errors and Omissions insurance but the company informed TCWA that it no longer provides such insurance. Bids will be sent to other insurance companies in an attempt to obtain bids before the April Board meeting.
 - C. Projects for Sunoco Fine Money: Chuck Duritsa reported that the DEP has not finalized the Special Environmental Projects to be funded by the fine money.
 - D. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed.
 - E. Chuck Duritsa reported that the WCCD has received funding for a bus tour of the Turtle Creek Watershed. TCWA will be contacted by the WCCD at a later date to provide support for the tour.
- VII. **New Business:**
 - A. Ed Zullo, TCWA member, requested via e-mail that TCWA issue a letter of support for an application to the watershed program at the Allegheny County Conservation District for efforts associated with Duffs Run. Chuck Duritsa made a motion to issue the letter of support. Bill Mihalco seconded the motion and the motion was approved. President Jim Brucker agreed to issue the letter.
- VIII. **Adjournment**
 - A. Adjournment was at 7:44 pm.
 - B. Next meeting will be held on Tuesday April 29, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors and Annual Meeting

Minutes

April 29, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:07 pm.
 - A. Attendance (*denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, *John Mores * Bill Mihalco, *Craig Barras, *Chris Droste, *Kelly McLaughlin, Rob Cronauer, Bob Hedin, Ed Zullo and Kevin Kaplin.
 - B. Guests: Pam Milavec, Mike Timask and David Leiford representing the Pennsylvania Department of Environmental Protection (DEP) Bureau of Conservation and Restoration (BCR)
- II. **Approval of Minutes:** A motion was made by John Mores and a second by Chuck Duritsa to approve the meeting minutes from March 25, 2014. Motion approved.
- III. **Treasurer's Report:** No account actions occurred during the month so no Treasurer's report was provided. No invoices required action.
- IV. **Irwin Grant Progress:** Representatives of the DEP-BCR attended the meeting and discussed the Irwin Discharge report and the program available for funding these types of abandoned mine drainage issues. Ms Milavec provided a summary of the available funding sources for AMD projects. In order to receive funding under the BCR program watersheds must be within a qualified hydrologic unit. Turtle Creek watershed has not been designated as a qualified hydrologic unit. The DEP representatives noted that the Irwin Discharge report was a good quality report that answers some long standing questions but the technical review was not complete and more questions or comments could be generated as part of the remaining review. Based on the projected funding for AMD projects, if the DEP approved a treatment system for the Irwin Discharge a substantial funding source or sources within the watershed would also be required to support the long term annual operation and maintenance costs. The Board expressed their appreciation to the DEP representatives for attending the meeting. The Board also discussed submitting a Growing Greener Grant to evaluate and perhaps purchasing the Biddle Site.
- V. **Old Business:**
 - A. Completion of the 990 Forms for the IRS: Jim Brucker reported he has the information to complete the forms and will do so in the near future.
 - B. Board Member Insurance: A quote for a \$1,000,000 liability limit Errors and Omissions insurance policy was received and reviewed by the Board. A request will be sent to the insurance company in an attempt to obtain quotes for \$500,000 liability limit before the May meeting.
 - C. Projects for Sunoco Fine Money: Chuck Duritsa reported that the DEP has not finalized the Special Environmental Projects to be funded by the fine money.
 - D. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - E. The WCCD has received funding for a bus tour of the Turtle Creek Watershed. TCWA will be contacted by the WCCD at a later date to provide support for the tour.

VI. New Business:

A. None

VII. Adjournment

A. Adjournment was at 8:50 pm.

B. Next meeting will be held on Tuesday May 27, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors Meeting

Minutes

May 27, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.
 - A. Attendance (*denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, * Bill Mihalco, *Kelly McLaughlin, and Kevin Kaplin. Kevin Kaplin was approved as an Associate Board Member and as provided for in Article V Section 6 of the By-Laws of the Turtle Creek Watershed Association was temporarily assigned the rights and privileges of a Board Member to support a meeting quorum.
 - B. Guests: Chelsea Waller, Watershed Technician Westmoreland County Conservation District (WCD)
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa and a second by Kelly McLaughlin to approve the meeting minutes from April 29, 2014. Motion approved.
- III. **Treasurer's Report:** No account actions occurred during the month so no Treasurer's report was provided. No invoices required action.
- IV. **Irwin Grant Progress:** Representatives of the TCWA (Barras and Cronauer) visited the Biddle Site and recommended that the Pennsylvania Department of Environmental Protection (DEP) Abandoned Mine group be contacted to determine if they could become involved with this site. The TCWA board agreed with the recommendation and Rob Cronauer will be requested to contact the DEP regarding the site.
- V. **Old Business:**
 - A. Completion of the 990 Forms for the IRS: Jim Brucker reported he has the information to complete the forms and will do so in the near future.
 - B. Board Member Insurance: A quote for a \$500,000 liability limit Errors and Omissions insurance policy was received and reviewed by the Board. A motion was made by Chuck Duritsa and a second by Bill Mihalco to accept the bid for the \$500,000 liability limit policy. Motion was approved. Jim Brucker to process the paperwork for the policy implementation
 - C. Projects for Sunoco Fine Money: The DEP has not finalized the Special Environmental Projects to be funded by the fine money.
 - D. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - E. The following locations were discussed as possible stops on the upcoming WCD sponsored bus tour: Irwin Discharge, Borland Farms, FMTSA Treatment Plant, Turtle Creek Gorge, Heather Highlands Streambank restoration project, Westmoreland Industrial Park stormwater basins, Export flood control project, Jeanette Glass Plant (environmental restoration site), and selected dirt and gravel road(s) to highlight the use of grant money WCD will be receiving to improve and maintain such roads. This list will be provided to the WCD tour coordinator.

VI. New Business:

- A.** Subjects for TCWA Growing Greener Grant applications were discussed. It was recommended that a Grant Application be submitted for support for the TCWA. Support could include funding for pamphlets, a website and other informational activities that would make the TCWA more visible to the public. Chuck Duritsa made a motion to have such a grant application be prepared by the WCD. Bill Mihalco seconded the motion. The motion was approved. Chelsea Waller from the WCD will have the lead to prepare the application.
- B.** A discussion of the Borland Farms mine drainage abatement project was held and it was concluded that this might be another potential subject for a grant application either this year or more likely in 2015. Jim Brucker agreed to send copies of the existing Borland Mine report out to the Board members so they can better understand the situation and what has been done to date.

VII. Adjournment

- A.** Adjournment was at 7:50 pm.
- B.** Next meeting will be held on Tuesday June 24, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors Meeting

Minutes

June 24, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.
 - A. Attendance (* denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, * Bill Mihalco, *Kelly McLaughlin, *Ed Fisher and Rob Cronauer.
 - B. Guests: Chelsea Walker, Watershed Technician Westmoreland County Conservation District (WCD); Mathew Hannan, HERL; Jason McCabe, Rhea Engineering; Andrew Maxwell, Rivertowne Brewing
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa and a second by Kelly McLaughlin to approve the meeting minutes from May 27, 2014. Motion approved.
- III. **Treasurer's Report:** Jim Brucker reported that the TCWA bank accounts have been consolidated into one checking and one savings account at FNB. No invoices required action.
- IV. **Irwin Grant Progress:** Rob Cronauer reported that the owner of the Biddle Site was not interested in participating in the submittal of a Growing Greener grant this year for addressing the coal refuse piles located at the site. The Pennsylvania Department of Environmental Protection (DEP) was also contacted to discuss the site.
- V. **Old Business:**
 - A. Completion of the 990 Forms for the IRS: Jim Brucker reported he has the information to complete the forms and requested Bill Mihalco to assist in completing the forms. A letter was received by Mr. Brucker from the Internal Revenue Service (IRS) regarding a notice for overdue taxes. This is similar to a letter received a few years ago. This issue was reported closed out last year by the TCWA Treasurer. Bill Mihalco will follow-up with the IRS on the issue.
 - B. Board Member Insurance: Jim Brucker is to follow-up with the insurance company to ensure the policy for the \$500,000 limit of liability policy is issued.
 - C. Projects for Sunoco Fine Money: The DEP has not finalized the Special Environmental Projects to be funded by the fine money.
 - D. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - E. A draft list of stops for the WCD sponsored Bus Tour was provided to the TCWA board. The list included stops at the following locations: Fletcher's Equipment Site (erosion and sediment control, rain gardens and ponds); Borland Farm Road (acid mine drainage, slag pile and pipeline stabilization); Export (flood control project); Murrys ville Community Park (rain gardens, stormwater detention and pervious concrete walkway); Bianca Rose Plan (stormwater retention and pond); Paul Thomas Fishing Hole (streambank stabilization, fish structure and discussion of "designated use"); and IDC detention pond. The tour is scheduled for September 26, 2014 from 8 am to 2 pm. The TCWA board expressed concern that the Irwin Mine discharge was not on the schedule.

F. The Growing Greener grant application for the support of the TCWA was discussed. Chelsea Walker provided a draft of the grant application for Board review. TCWA will provide a letter to the WCD for the grant application identifying the TCWA will provide matching monies to support the grant. A request for a laptop computer for the TCWA will be included in the grant application. A letter of support for this grant application was received from the Municipality of Murrysville.

F. Copies of the existing Borland Mine report out are to be sent to the Board members so they can better understand the situation and what has been done to date.

VI. New Business:

A. A letter will be sent to the WCD by the TCWA to support the Growing Greener application for stabilization of sections of the Turtle Creek streambank along the Westmoreland Heritage Trail.

B. Representatives (Jason McCabe and Andrew Maxwell) of Rivertowne Brewing were present at the meeting to request TCWA support for two potential projects, one involving stream restoration/flood control for the Turtle Creek Watershed stream adjacent to the Rivertowne Brewery and the second involving a green roof for the Rivertowne Brewery. Both the projects are expected to be funded by public or private grants. After discussions, a motion was made to issue a letter of support for a Commonwealth Funding Authority (CFA) grant application for the stream restoration/flood control project. The motion was made by Chuck Duritsa and seconded by Ed Fisher. Motion was approved by the Board. The letter will be issued when additional information is provided to the TCWA. It was also agreed to provide the IRS certification documenting that the TCWA is a 501.3(c) tax exempt organization. Action on the request for support for the green roof project will be addressed at a later date when more information is available and provided.

VII. Adjournment

A. Adjournment was at 8:35 pm.

B. Next meeting will be held on Tuesday July 29, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors Meeting

Minutes

August 28, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:15 pm.
 - A. Attendance (*denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, * Bill Mihalco, *Kelly McLaughlin, Rob Cronauer and Kevin Kaplan.
 - B. Guests: Janette Novak-Mitchell, Westmoreland County Conservation District
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa and a second by Kelly McLaughlin to approve the meeting minutes from June 24, 2014. Motion approved.
- III. **Treasurer's Report:** A motion was made by Bill Mihalco and a second by Chuck Duritsa to approve the provided Treasurer's report. Motion approved. No invoices required action.
- IV. **Irwin Grant Progress:** Priority will be to interface with the owner of the Biddle property. Bob Hedin agreed to work with Rob Cronauer on this effort.
- V. **Old Business:**
 - A. Completion of the 990 Forms for the IRS: Bill Mihalco had two conversations with representatives of the IRS since the last meeting. TCWA still owes the IRS, according to the conversations, a completed Schedule A for 2010 to resolve the outstanding issue with the IRS. A motion was made by Chuck Duritsa with a second from Kelly McLaughlin to seek assistance from the accounting firm who completed the TCWA financial audit last year to complete the required Schedule A and the 990 forms for the years 2011, 2012 and 2013. The limit of spending for this effort is to be \$500. The motion was approved. Jim Brucker and Bill Mihalco will contact the accounting firm.
 - B. Board Member Insurance: Jim Brucker reported that the insurance policy has been obtained.
 - C. Projects for Sunoco Fine Money: The DEP has not finalized the Special Environmental Projects to be funded by the fine money. This item will be removed from future agendas.
 - D. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - E. The WCD sponsored Bus Tour was discussed. Jim Brucker agreed to provide drawings/maps of the watershed, provide an introduction to the tour discussing water issues within the watershed and to provide input on issues such as the Borland Farm Road acid mine drainage issue. Bob Hedin agreed to provide a short discussion of the Irwin Mine Discharge issue during the tour luncheon. Tour is scheduled for Friday September 26 beginning at 8 am. TCWA will receive an invitation for members to attend the tour.
 - F. The Growing Greener grant application for the support of the TCWA has been submitted by the WCD. A response to the grant application is not expected until late 2014. Two other Growing Greener applications impacting Turtle Creek were also submitted by the WCD. One grant involved efforts to stabilize the banks of Turtle Creek along the new proposed Westmoreland Heritage Trail. TCWA provided a support letter for this grant. The second

grant involved improvements to storm water management in both Allegheny and Westmoreland counties.

F. TCWA was notified by Rivertowne Brewery representatives that they decided not to submit the grant application for stream restoration/flood control near the brewery building. TCWA had provided a letter of support for this project. The grant application may be submitted next year.

VI. New Business:

A. A Bioblitz will be conducted in Duff Park by a professor from Duquesne University on September 26 and 27.

VII. Adjournment

A. Adjournment was at 7:59 pm.

B. Next meeting will be held on **THURSDAY August 28**, 2014 at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors Meeting

Minutes

August 28, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:15 pm.
 - A. Attendance (*denotes Board Member) *Jim Brucker (President), *Chuck Duritsa, * Bill Mihalco, *Kelly McLaughlin, Rob Cronauer and Kevin Kaplan. As provided for in Article V Section 6 of the By-Laws of the Turtle Creek Watershed Association, Kevin Kaplan and Rob Cronauer were temporarily assigned the rights and privileges of a Board Member to support a meeting quorum.
 - B. Guest: Jason McCabe
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kelly McLaughlin to approve the meeting minutes from the July 29, 2014 meeting. Motion approved.
- III. **Treasurer's Report:** Treasurer Craig Barras reported via e-mail that there was no activity in the TCWA bank accounts for the past month. Balances in the two accounts remain \$2,862.72 and \$11,514.80. No invoices required action.
- IV. **Irwin Grant Progress:** Bob Hedin reported via e-mail that no progress has been made with contacting the owner of the Biddle property. Bob Hedin was requested by the PA DEP to provide a copy of the Irwin Discharge Report to the office of State Representative George Dunbar.
- V. **Old Business:**
 - A. IRS issues: TCWA received a letter dated August 18, 2014 from the IRS stating that TCWA's tax-exempt status had been revoked. Bill Mihalco made contact with two CPA firms to discuss the issues with the IRS since the last meeting. A motion was made by Chuck Duritsa with a second from Kelly McLaughlin to increase the limit for spending for services to address the IRS issues from \$500 to \$3,000. The motion was approved. Efforts to contract a firm to assist with the IRS issue will continue. Letters to the IRS to identify that the TCWA had received their letters regarding 990 form submittal and the tax-exempt status were prepared and reviewed by the Board. The letters are to be sent by Jim Brucker on August 29, 2014.
 - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - C. The WCCD sponsored Bus Tour was discussed. Jim Brucker has agreed to provide drawings/maps of the watershed, provide an introduction to the tour discussing water issues within the watershed and to provide input on issues. Bob Hedin has agreed to provide a short discussion of the Irwin Mine Discharge issue during the tour luncheon. Tour is scheduled for Friday September 26 beginning at 8 am. TCWA received invitations for members to attend the tour.

D. The Growing Greener grant application for the support of the TCWA has been submitted by the WCCD. A response to the grant application is not expected until late 2014.

VI. New Business:

A. Jason McCabe discussed a grant application to be submitted to CONSOL Energy for the addition of a green roof for the Rivertowne Brewery building. A motion was made by Chuck Duritsa with a second by Rob Cronauer to authorize the TCWA President to sign a grant application to CONSOL Energy supporting the installation of a green roof on the Rivertowne Brewery building. The motion was approved.

B. Kelly McLaughlin reported that the PA Turnpike Commission would like to meet with the TCWA to discuss storm water management. Kelly will invite the Commission representative to the next TCWA meeting.

VII. Adjournment

A. Adjournment was at 8:15 pm.

B. Next meeting will be held on **TUESDAY OCTOBER 14, 2014** at 7:00pm in the conference room of the FTMSA plant.

Turtle Creek Watershed Association, Inc.

Board of Directors Meeting

Minutes

October 14, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.
Attendance (*denotes Board Member): *Jim Brucker (President), *Chuck Duritsa, * Bill Mihalco, *Ed Fischer, Rob Cronauer and Kevin Kaplan. As provided for in Article V Section 6 of the By-Laws of the Turtle Creek Watershed Association, Kevin Kaplan and Rob Cronauer were temporarily assigned the rights and privileges of a Board Member to support a meeting quorum
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Ed Fischer to approve the meeting minutes from August 28, 2014. Motion approved.
- III. **Treasurer's Report:** Treasurer Craig Barras reported via e-mail that there was no activity in the TCWA bank accounts for the past month. A motion was made by Chuck Duritsa with a second by Ed Fischer to approve the Treasurer's report. Motion approved.
- IV. No invoices required action.
- V. **Irwin Grant Progress:** Bob Hedin reported via e-mail that he is attempting to set up a meeting with the owner of the Biddle property in the near future.
- VI. **Old Business:**
 - A. IRS issues: TCWA has obtained the services of a CPA to resolve the IRS issues. Just prior to the meeting several documents that are to be completed were provided to the Board. These documents will be worked on in the coming weeks in conjunction with the CPA's efforts.
 - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - C. The WCCD sponsored Bus Tour was discussed. The Board members (Brucker and Mihalco) who attended the Bus Tour agreed that the tour was very informative and well done.
 - D. The Growing Greener grant application for the support of the TCWA has been submitted by the WCCD. A response to the grant application is not expected until late 2014.
 - E. No status of the grant application for the Rivertowne Brewery Green Roof project was available.
- VII. **New Business:**
 - A. Kelly McLaughlin previously reported that the PA Turnpike Commission would like to meet with the TCWA to discuss storm water management. This action will be addressed at a future meeting.
 - B. Section V.8 of the TCWA By-laws states that the annual meeting shall be held the second Tuesday of November. Since the second Tuesday of November this year is a holiday, Veteran's Day, the meeting this year will be held on the last Tuesday of the month, November 25, 2014 at 6 pm. At this meeting nominations for Board members and officers for 2015 will be accepted. Elections for Board members and officers for 2015 will be conducted.

VIII. Adjournment

A. Adjournment was at 7:45 pm.

B. Next meeting will be held on **TUESDAY November 25, 2014 at 6:00 pm** at Pasqualino's Italian Eatery on William Penn Highway in Murrysville.

Turtle Creek Watershed Association, Inc.
Board of Directors Meeting and Annual Meeting
Minutes
November 25, 2014

- I. **Call to Order:** President Jim Brucker called the meeting to order at 6:54 pm.
Attendance (*denotes Board Member): *Jim Brucker (President), *Chuck Duritsa, * Bill Mihalco, *Craig Barras, *John Mores, *Kelly McLaughlin, Bob Hedin, Rob Cronauer and Kevin Kaplan.
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by John Mores to approve the meeting minutes from October 14, 2014. Motion approved.
- III. **Treasurer's Report:** A motion was made by Kelly McLaughlin with a second by Bill Mihalco to approve the Treasurer's report. Motion approved.
- IV. No invoices required action.
- V. **Irwin Grant Progress:** Bob Hedin reported that he was unsuccessful in attempts to talk to the owner of the Biddle property during his recent visit to the area. Attempts will continue to contact the owner of the Biddle property.
- VI. **Old Business**
 - A. IRS issues: The CPA hired to resolve the IRS issues was provided the information by Craig Barras necessary to begin the process of completing IRS forms. Currently, the CPA's efforts are within the budget previously approved by the Board. It was recommended that the CPA attend the next Board meeting to update the Board of Directors on the status of resolving the IRS issues.
 - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known.
 - C. The Growing Greener grant application for the support of the TCWA has been submitted by the WCCD. A response to the grant application is not expected until late 2014/early 2015.
 - D. No status of the grant application for the Rivertowne Brewery Green Roof project was available.
- VII. **New Business:**
 - A. Kelly McLaughlin previously reported that the PA Turnpike Commission would like to meet with the TCWA to discuss storm water management. This action will be addressed at a future meeting.
 - B. A motion was made by Chuck Duritsa with a second by Kelly McLaughlin to nominate the following to the Board of Directors: Jim Brucker and Bill Mihalco for a one year term ending in 2015 and John Mores, Ed Fischer and Kelly McLaughlin to two year terms ending in 2016 and to maintain the current 2014 officers (President – Jim Brucker, Vice President – Chuck Duritsa, Craig Barras – Treasurer, and Bill Mihalco – Secretary) for 2015. Motion was approved by the Board. A table containing the Board of Directors and Officers for 2015 is provided as part of the minutes.
 - C. A list of accomplishments for 2014 was reviewed. The list of accomplishments is provided as part of the minutes.

Adjournment

- A.** Adjournment was at 7:19 pm.
- B.** Next meeting will be held on **TUESDAY January 27, 2015 at 7:00 pm** at the FTMA treatment plant.