

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**January 27, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:10 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \* Bill Mihalco, Bob Hedin, Rob Cronauer and Kevin Kaplan. Guests: Jessica Thornton –Westmoreland Conservation District (WCD) and Bill Petrucci – HDR Engineers. As provided for in Article V Section 6 of the By-laws of the Turtle Creek Watershed Association, Kevin Kaplan, Rob Cronauer and Bob Hedin were temporarily assigned the rights and privileges of a Board Member to support a meeting quorum.
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Bill Mihalco to approve the meeting minutes from November 27, 2014. Motion approved.
- III. **Treasurer's Report:** A motion was made by Chuck Duritsa with a second by Bill Mihalco to approve the Treasurer's report. Motion approved.
- IV. **Invoices:** A motion was made by Chuck Duritsa and seconded by Bob Hedin to approve payment of an invoice of \$750 from the CPA firm of Opst and Associates for work on the IRS issue. Motion approved.
- V. **Irwin Grant Progress:** No action was reported on this topic.
- VI. **Old Business**
  - A. IRS issues: The CPA (Opst and Associates) hired to resolve the IRS issues was provided the information by Craig Barras necessary to begin the process of completing IRS forms. Currently, the CPA's efforts are within the budget previously approved by the Board. The CPA provided an update on the status of efforts to resolve the issue. The update was provided in meeting Agenda. The need to complete IRS forms for 2014 was discussed. Options discussed included having the CPA working on the IRS issue complete the form or to have TCWA personnel complete the form. This will be discussed at the next meeting.
  - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known. TCWA will continue to follow this issue.
  - C. The Growing Greener grant application for the support of the TCWA has been submitted by the WCCD. A letter dated January 13, 2015 from the PA Department of Environmental Resources informed the TCWA that the grant application was not selected for funding.
  - D. No status of the grant application for the Rivertowne Brewery Green Roof project was available. This item will not be discussed at future meetings unless representatives of Rivertowne reapproach the TCWA Board.
- VII. **New Business:**
  - A. Mr Petrucci from HDR, representing the PA Turnpike Commission(PTC), informed the TCWA that the PTC is working on a preliminary design for improvements to the Turnpike from Monroeville to Irwin including the interchanges. The designs are in the preliminary stages and construction is not likely to start until 2018 but the PTC is trying to inform impacted municipalities and organizations such as the TCWA of their plans.

- B.** A motion was made by Chuck Duritsa with a second by Bill Mihalco to nominate Jessica Thornton as an TCWA Associate Board Member . Motion was approved. Mr. Droste had previously informed the Board that he desired to be an Associate Board Member rather than a Board Member. As a result of this request, a motion was made by Bill Mihalco and seconded by Chuck Duritsa to nominate current Associate Board Member, Kevin Kaplan, as a Board member to replace Mr. Droste. Motion was approved. A table of the current TCWA Board member is included with the minutes.
- C.** Rob Cronauer informed the Board that the WCD has been awarded a Growing Greener Grant for the stabilization of stream banks along Turtle Creek in the area of the proposed bike trail. Mr. Cronauer also informed the Board that the WCD has submitted a grant application to Dominion Gas for the TCWA to cover costs for development of a TCWA website and to cover the costs for insurance for the Board. The \$2250 grant application was submitted through Penn's Corner. Action on the application is expected by end of March.
- D.** Mr. Cronauer also informed the Board that the WCD is hosting a dinner meeting on Thursday April 9 for the watershed organizations in Westmoreland County. TCWA representatives will be invited to attend.
- E.** Goals and objectives for the TCWA for 2015 were discussed and included items such as resolving the IRS issues, moving forward on the Irwin Discharge, and efforts to increase membership in the TCWA. Board members agreed to discuss this item at the next meeting.
- F.** Discussion of the letter from the Allegheny County Health Department to the Turtle Creek COG regarding Brownfield development was tabled until a future meeting.
- G.** Membership dues were set at \$20 for Board members for 2015.

## **Adjournment**

- A.** Adjournment was at 8:17 pm.
- B.** Next meeting will be held on **TUESDAY February 24, 2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**February 24, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:10 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \* Bill Mihalco, Ed Fischer\*, Kevin Kaplan\*, Rob Cronauer and Jessica Thornton.
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the meeting minutes from January 27, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the Treasurer's report. Motion approved.
- IV. **Invoices:** No invoices required action.
- V. **Irwin Grant Progress:** Several attempts to contact the owner of the Biddle Property via telephone calls were made by Rob Cronauer. The property owner did not response to messages left during the calls. The property owner may be in the area in the near future and an attempt will be made to contact him during this visit. It was agreed that a meeting with State Representative Dunbar should be scheduled for the near future. A date of April 10, 2015 was considered agreeable to the Board. Bill Mihalco will request the meeting through Representative Dunbar's office.
- VI. **Old Business**
  - A. IRS issues: Craig Barras provided the packages prepared by the CPA (Opst and Associates) to address the issues raised by the IRS. The packages included one containing the information to reinstate the TCWA tax exempt status (IRS Form 1023) and a package of completed IRS 990 forms for the years 2010 through 2013. A motion was made by Chuck Duritsa and seconded by Kevin Kaplan to include payment of \$850 to the IRS to accompany the Form 1023 information. Motion approved. Jim Brucker was to sign the documents the next day and place in the mail. The need to complete IRS forms for 2014 was discussed. Jim Brucker is completing the 990 for 2014.
  - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. The status of actions by Export was not known. TCWA will continue to follow this issue.
  - C. A grant of \$1,000 was received from Dominion Gas in response to an application submitted by the Westmoreland Conservation District on behalf of the TCWA. The Grant approved \$800 to cover the cost of errors and emissions insurance for the TCWA Board and \$200 for website hosting. Jessica Thornton provided information on the costs associated with website hosting and after some discussion the Board agreed to table this issue until next month.
- VII. **New Business:**
  - A. A Conflict of Interest Policy was drafted based on information provided by the CPA firm working on the IRS issue. A change to the TCWA By-laws was also drafted to include the need for a conflict of interest policy. The Conflict of Interest Policy requires that board and associate board members complete annual statements acknowledging their understanding of the Policy. A motion was made by Chuck Duritsa and seconded by Craig Barras to adopt

the Conflict of Interest Policy as drafted. Motion approved. Board and associate board members present signed their Annual Statement. Changes to the By-laws will be voted upon at the next meeting. A copy of the Conflict of Interest Policy is attached to the minutes.

**B.** Goals and objectives for the TCWA for 2015 were discussed and included items such as resolving the IRS issues, moving forward on the Irwin Discharge, development of a TCWA website and efforts to increase membership in the TCWA.

**C.** Discussion of the letter from the Allegheny County Health Department to the Turtle Creek COG regarding Brownfield development was tabled until a future meeting.

### **Adjournment**

**A.** Adjournment was at 8:21 pm.

**B.** Next meeting will be held on **TUESDAY March 31, 2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**March 31, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \* Bill Mihalco, \*Ed Fischer, \* Kevin Kaplan, \*Kelly McLaughlin, Rob Cronauer and Bob Hedin. Guest- Jason McCabe.
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Ed Fischer to approve the meeting minutes from February 24, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the Treasurer's report. Motion approved.
- IV. **Invoices:** Motion was made by Bill Mihalco with a second by Chuck Duritsa to pay a \$900 invoice from Opts Associates for preparation of forms for submittal to the IRS. Motion was approved.
- V. **Irwin Grant Progress:** It had been previously identified that the Biddle property owner may be in the area in the near future and an attempt will be made to contact him during this visit. As of the date of the meeting the owner has not visited the area. A meeting has been scheduled with Representative Dunbar for April 2, 2015 at his Harrison City Office. An agenda for the meeting was discussed and is attached for reference.
- VI. **Old Business**
  - A. IRS issues: The IRS has responded to the information submitted regarding regaining the tax exempt status for the TCWA. Craig Barras is providing additional information as requested by the IRS. The need to complete IRS forms for 2014 was discussed. Jim Brucker is completing the 990 for 2014.
  - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. Rob Cronauer had visited the site and has provided an update to the PA DEP on the conditions at the location.
  - C. A grant of \$1,000 was received from Dominion Gas in response to an application submitted by the Westmoreland Conservation District on behalf of the TCWA. Options for website hosting were discussed. A motion was then made by Chuck Duritsa with a second by Kelly McLaughlin to use \$200 of the grant from Dominion for website development. Jessica Thronton will be working on the development of the new TCWA website.
  - D. A motion was made by Chuck Duritsa and seconded by Kevin Kaplan to accept the changes made to the TCWA by-laws to incorporate the Conflict of Interest Policy. Motion was approved. A copy of the by-laws is attached to the minutes.
  - E. Several members of the Board agreed to attend the dinner sponsored by the Westmoreland Conservation District for the watersheds in Westmoreland County scheduled for April 9, 2015.
- VII. **New Business**
  - A. Discussion of the letter from the Allegheny County Health Department to the Turtle Creek COG regarding Brownfield development was tabled until a future meeting.

## **Adjournment**

**A.** Adjournment was at 8:21 pm.

**B.** Next meeting will be held on **TUESDAY April 28, 2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**April 28, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \* Bill Mihalco, \*Ed Fischer, \* Kevin Kaplan, \*Kelly McLaughlin, \*John Mores, Jessica Thornton, and Rob Cronauer. Guest- Jason McCabe, Gillian Graber and Tracey Mason from Protect PT, and Stephanie Novak from Mountain Watershed Assoc.
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kelly McLaughlin to approve the meeting minutes from March 31, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Bill Mihalco with a second by John Mores to approve the Treasurer's report. Motion approved.
- IV. **Invoices:** No invoices required action.
- V. **Irwin Grant Progress:** It had been previously identified that the Biddle property owner may be in the area in the near future and an attempt will be made to contact him during this visit. As of the date of the meeting the owner has not visited the area.(See Note at the end of Minutes) A meeting was held with Representative Dunbar on April 2, 2015 at his Harrison City Office. Craig Barras, Bill Mihalco, Bob Hedin and Rob Cronauer attended the meeting for TCWA. The following three items were results of the meeting: Rep Dunbar's office will set up a meeting with State Senator Ward's Office and the TCWA to discuss a joint approach for addressing the Irwin Discharge (See Note at the end of the Minutes), a member of Rep Dunbar's staff will work on an application for a CFA grant to obtain the Biddle Property, and Rep Dunbar's office would review future TCWA Growing Greener grant applications and provide a letter of support if appropriate. A letter from the TCWA signed by Jim Brucker documenting the meeting was sent to Rep Dunbar.
- VI. **Old Business**
  - A. IRS issues: The IRS has reinstated the TCWA's tax exempt status in a IRS letter dated 4/23/1015. The letter was shared with members present at the meeting and put into the TCWA records.
  - B. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. Rob Cronauer had visited the site and has provided an update to the PA DEP on the conditions at the location. DEP has put Export on notice to cleanup the flood control tunnel.
  - C. A grant of \$1,000 was received from Dominion Gas in response to an application submitted by the Westmoreland Conservation District on behalf of the TCWA. Godaddy has been chosen as the website host for the new TCWA website. Domain name will likely be turtlecreekwatershed.org. Jessica will continue to work on development of the website and will report on the status in upcoming meetings.
  - D. Members reported on the April 9, 201 watershed dinner sponsored by the Westmoreland Conservation District.

## **VII. New Business**

- A.** Discussion of the letter from the Allegheny County Health Department to the Turtle Creek COG regarding Brownfield development was tabled until a future meeting.
- B.** It was noted that the Board of Directors currently only has 8 members versus the 9 stated in the TCWA By-laws. After some discussion, a motion was made by Kelly McLaughlin and seconded by Chuck Durtisa to appoint Mr. Jason McCabe to the Board of Directors. Motion was approved.
- C.** Members present at the meeting who had not signed the new Conflict of Interest statement were requested to sign the statements for inclusion in the files. Signed copies will be placed in the files.
- D.** The TCWA files will be maintained at the FTMA office.
- E.** Representatives of Protect PT provided a summary of their organization and discussed an upcoming training program sponsored by Protect PT to qualify interested person to collect water samples. TCWA also agreed to provide historic water quality data to Protect PT.

## **Adjournment**

- A.** Adjournment was at 8:07 pm.
- B.** Next meeting will be held on **TUESDAY May 26, 2015 at 7:00 pm** at the FTMA treatment plant.

NOTE: A meeting was held with the owner of the Biddle Property, Paul Kaye, on May 1, 2015 and will be discussed at the next meeting. Also, a meeting with Representative Dunbar and Senator Ward is scheduled for May 21, 2015.



# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**May 26, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:10 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \*Craig Barras, \*Bill Mihalco, \*Kevin Kaplan, \*Kelly McLaughlin, Rob Cronauer. and- \*Jason McCabe.
- II. **Approval of Minutes:** A motion was made by Kelly McLaughlin with a second by Chuck Duritsa to approve the meeting minutes from April 28, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the Treasurer's report. Motion approved.
- IV. **Invoices:** No invoices required action.
- V. **Irwin Grant Progress:** A meeting was held with the owner of the Biddle Property, Paul Kaye, on May 1, 2015. As a result of the meeting information on the Irwin Discharge is being shared with Mr. Kaye's local consultant, GAI, to determine the suitability of using a product Mr. Kaye is promoting for mine drainage treatment. Mr. Kaye is expected to be back in the area during June and hopefully TCWA will have the opportunity to discuss the Biddle property with him again. A meeting was also held with State Senator Ward and State Representative Dunbar to discuss the Irwin Discharge. Senator Ward agreed to arrange a meeting with representatives of the PA Department of Environmental Protection (DEP) to further discuss the Irwin Discharge Report submitted to the DEP in 2013. Both Senator Ward and Representative Dunbar were given a draft application for a Growing Greener Grant to improve the Turtle Creek Watershed Association public presence and requested to supply letters of support for the grant application. A letter documenting the meeting with the elected officials was reviewed at the TCWA board meeting and the letter was signed and sent on May 27, 2015 by Jim Brucker. The need to send a second letter with more details on the sources of funding available to address mine drainage issues was discussed and it was agreed it would be beneficial to send such a letter in the near future to Senator Ward and Representative Dunbar.

#### **VI. Old Business**

- A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that Export has requested bids for completing the necessary maintenance on the tunnel.
- B. A grant of \$1,000 was received from Dominion Gas in response to an application submitted by the Westmoreland Conservation District on behalf of the TCWA. Rob reported that Jessica has been working on the website and a draft should be ready for presentation at the June board meeting.

#### **VII. New Business**

- A. Kelly agreed to attempt to get additional information from the Turtle Creek COG regarding Brownfield development letter so this item could be discussed at the next meeting.

**B.** Rob lead a discussion on the TCWA sponsoring milepost markers or benches for the Turtle Creek gorge bike trail. Board members expressed an interest in sponsoring some mileposts. Rob is to obtain additional information to discuss this subject at the June meeting.

#### **Adjournment**

**A.** Adjournment was at 7:48 pm.

**B.** Next meeting will be held on **TUESDAY June 30, 2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**June 30, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \*Bill Mihalco, \*Ed Fischer, \*Kevin Kaplan, \*Kelly McLaughlin, Rob Cronauer. and- Jessica Thornton. Guests: Amy Miller – Allegheny County Conservation District, and John Negich
- II. **Approval of Minutes:** A motion was made by Kelly McLaughlin with a second by Chuck Duritsa to approve the meeting minutes from May 26, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Ed Fischer with a second by Chuck Duritsa to approve the Treasurer's report. Motion approved.
- IV. **Invoices:** Jim Brucker reported that the annual invoice totally \$913 was received and paid for the Board Member insurance. Reimbursement for this amount from the Dominion Grant received earlier in the year will be requested.
- V. **Irwin Grant Progress:** Conversations have been held between members of the TCWA and GIA consultants as a follow up to the meeting with Mr. Paul Kaye. Additional interaction between TCWA and GIA is expected in the near future. Neither Senator Ward's nor Rep Dunbar's office have been in contact with the TCWA regarding a meeting with representatives of the Pennsylvania Department of Environmental Protection. Additional contacts will be made with their offices in the near future. The need to send a second letter with more details on the sources of funding available to address mine drainage issues was discussed and it was agreed it would be beneficial to send such a letter in the near future to Senator Ward and Representative Dunbar. Rob Cronauer agreed to distribute a draft of the letter for Board Member review.
- VI. **Old Business**
  - A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that Export has requested bids for completing the necessary maintenance on the tunnel. Status of the project was not known.
  - B. Jessica Thornton reported that the TCWA website is up and running and the website was reviewed by the Board. Board members thanked Jessica for her efforts in developing the website. Web address is [turtlecreekwatershed.org](http://turtlecreekwatershed.org). The email address for the TCWA is [turtlecreekwa@gmail.com](mailto:turtlecreekwa@gmail.com). Emails will be forwarded to Jessica and Kevin for review.
  - C. The Turtle Creek COG Brownfield development letter will be discussed at the next meeting.
  - D. Rob lead a discussion on the TCWA sponsoring milepost markers or benches for the Turtle Creek gorge bike trail. Board members expressed an interest in sponsoring some mileposts. It will be some time before the markers will be installed so this item will be discussed again at a future meeting.

## **VII. New Business**

**A.** Board members discussed sending a support letter to the Westmoreland Land Trust for a grant from the National Parks Service for GIS mapping for lands for conservation within Westmoreland County. A motion was made by Bill Mihalco and seconded by Kelly McLaughlin to send the letter of support. Motion was approved with Chuck Duritsa abstaining from the vote. Bill Mihalco agreed to draft the support letter for Jim Brucker signature. {Note: The letter was signed and mailed on July 6, 2015 by Jim}

**B.** Rob reported that a Growing Greener Grant application has been prepared for support of the TCWA programs. This application is similar to the grant application submitted last year. This year there are support letters from both Senator Ward and Representative Dunbar that will be included in the grant application package. A motion was made by Chuck Duritsa and seconded by Kelly McLaughlin to approve the grant application and have President Brucker sign the application. Motion was approved.

## **Adjournment**

**A.** Adjournment was at 7:55 pm.

**B.** Next meeting will be held on **TUESDAY July 28, 2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**July 28, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:05 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \*Bill Mihalco, \*Kevin Kaplan and \*Jason McCabe Guests: Rebecca Zeyzus – Allegheny County Conservation District, and Chelsea Walker – Westmoreland Conservation District(WCD).
- II. **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Jason McCabe to approve the meeting minutes from June 30, 2015. Motion approved.
- III. **Treasurer's Report:** The Board discussed the transfer of funds between the savings and checking account to cover expenses and a recent overdraft.
- IV. **Invoices:** No invoices required action.
- V. **Irwin Grant Progress:** Conversations have been held between members of the TCWA and GAI consultants as a follow up to the meeting with Mr. Paul Kaye. Additional interaction between TCWA and GAI is expected in the near future to discuss a proposal submitted to Mr. Kaye by GAI to conduct a bench scale study to test Mr. Kaye's product for treating the Irwin Discharge water. Neither Senator Ward's nor Rep Dunbar's office have been in contact with the TCWA regarding a meeting with representatives of the Pennsylvania Department of Environmental Protection. Additional contacts will be made with their offices in the near future. A draft letter for submittal to the Senator and Representative discussing updates on efforts for the Irwin Discharge and the TCWA was discussed. A motion was made by Bill Mihalco and seconded by Chuck Duritsa to send the draft letter following a final review by Bob Hedin and the addition of other local representatives. Motion passed.
- VI. **Old Business**
  - A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that Export has requested bids for completing the necessary maintenance on the tunnel. Attempts to obtain a status of the project from Export were not successful. Additional attempts to contact Export will be made.
  - B. The Turtle Creek COG will contact the TCWA in the future for a support letter for their Brownfields grant. No action is requested at this time.
- VII. **New Business**
  - A. The Board discussed sending a letter to local governments located in the watershed requesting their financial support. Jason McCabe agreed to draft the letter.
  - B. The Board discussed dates and locations for the Annual Meeting. Tentative dates included November 6 or 13. The potential location discussed was the Rivertowne Brewery. This will be discussed in future meetings.
  - C. Chelsea reported bids are out for the retrofit of stormwater basins in Penn Township. Work is expected to be completed in August or September.
  - D. Chelsea reported that Sewickley Watershed Association will hold a meeting on Thursday August 20 at 7 pm at the Westmoreland Conservation District offices to discuss the

development of their Qualified Hydrologic Unit Plan. TCWA members were invited to attend the meeting.

E. Chelsea also provided a copy of a list of potential wetland mitigation areas in Westmoreland County and requested that TCWA provide any additional sites that might fit the list to the WCD.

### **Adjournment**

A. Adjournment was at 7:45 pm.

B. Next meeting will be held on August 25, **2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**September 1, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:04 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \*Bill Mihalco, \*Kevin Kaplan \*Craig Barras, \*Ed Fischer and Bob Hedin.
- II. **Approval of Minutes:** A motion was made by Kevin Kaplan with a second by Chuck Duritsa to approve the meeting minutes from July 28, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Chuck Duritsa with a second by Ed Fischer to approve the Treasurer's Report. Motion approved.
- IV. **Invoices:** No invoices required action.
- V. **Irwin Grant Progress:** No new information on the status of the GAI proposed study discussed at the last meeting was available. The letter discussing updates on efforts for the Irwin Discharge and requesting some actions of Senator Ward and Rep Dunbar and approved at the last meeting was issued on August 19, 2015. Bill Mihalco agreed to contact one or both of the officials before the next meeting to make sure they were aware of the letter and to determine if any actions had been taken. Bob Hedin discussed the Sewickley Watershed Association's efforts to develop a Hydrologic Unit Plan (HUP). Bob agreed to try and determine the source of the funding for the Sewickley HUP.
- VI. **Old Business**
  - A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that Export has requested bids for completing the necessary maintenance on the tunnel. Attempts to obtain a status of the project from Export were not successful. Additional attempts to contact Export will be made.
  - B. The letters to the local governments requesting their financial support for the TCWA were issued. The Board expressed their appreciation to Jason McCabe for developing and sending the letters.
  - C. The Board discussed dates and locations for the annual meeting. It was proposed by Kevin Kaplan that Section V.8 of the By-laws be revised to replace the word Tuesday with week. This would allow the meeting to be held on another day of the week. The change to the By-laws will be voted upon at the next meeting. Funding for the annual meeting was discussed. A motion was made by Chuck Duritsa with a second by Kevin Kaplan to spend up to \$500 of TCWA funds for the annual meeting. Motion was approved.
  - D. It was discussed that bids have been received for the retrofit of some of the stormwater basins in Penn Township. Work is expected to be started soon.
- VII. **New Business**

None.

**Adjournment**

**A.** Adjournment was at 7:42 pm.

**B.** Next meeting will be held on September 29, **2015 at 7:00 pm** at the FTMA treatment plant.



# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

## **Meeting Minutes**

**September 29, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:04 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Bill Mihalco, \*Kevin Kaplan, \*John Mores, \*Ed Fischer and \* Kelly McLaughlin.
- II. **Approval of Minutes:** A motion was made by Kelly McLaughlin with a second by Kevin Kaplan to approve the meeting minutes from September 1, 2015. Motion approved.
- III. **Treasurer's Report:** There were no transactions on the TCWA accounts since the last meeting.
- IV. **Invoices:** No invoices required action.
- V. **Irwin Grant Progress:** No new information on the status of the GAI proposed study discussed at the last meeting was available. A letter discussing updates on efforts for the Irwin Discharge and requesting some actions of Senator Ward and Rep Dunbar was issued on August 19, 2015. Bill Mihalco noted that he visited Rep Dunbar's office to determine if any action had been taken on the recent letter. The office staff agreed to contact Senator Ward's office regarding the letter.
- VI. **Old Business**
  - A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that Export has requested bids for completing the necessary maintenance on the tunnel. Attempts to obtain a status of the project from Export were not successful. Additional attempts to contact Export will be made.
  - B. The letters to the local governments requesting their financial support for the TCWA have been issued but, to date, no municipalities have responded.
  - C. The Board discussed the annual meeting. Kevin Kaplan made a motion to amend Section V.8 of the By-laws to reflect that the annual meeting be held in November. John Mores seconded the motion. Motion was approved. Jason McCabe, via email, reported that the annual meeting is currently scheduled for Friday November 13, 2015 at the Rivertowne Brewery. Jim Brucker agreed to contact a local newspaper to have information regarding the annual meeting put into the paper. Further discussions on the annual meeting will be held during the October meeting.
  - D. It was discussed that work had begun for the retrofit of some of the stormwater basins in Penn Township.
- VII. **New Business**
  - None.
  - Adjournment**
    - A. Adjournment was at 7:36 pm.
    - B. Next meeting will be held on October 27, **2015 at 7:00 pm** at the FTMA treatment plant.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**October 27, 2015**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:08 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President), \*Chuck Duritsa, \*Bill Mihalco, \*Kevin Kaplan, \*John Mores, \*Ed Fischer, \*Jason McCabe, Rob Cronauer, Bob Hedin and Guest Rebecca Zeyzus- Allegheny County Conservation District.
- II. **Approval of Minutes:** A motion was made by John Mores with a second by Kevin Kaplan to approve the meeting minutes from September 29, 2015. Motion approved.
- III. **Treasurer's Report:** There were no transactions on the TCWA accounts since the last meeting. A motion was made by Chuck Duritsa and with a second by Jason McCabe to accept the Treasurer's Report. Motion approved.
- IV. **Invoices:** One invoice for \$36.30 was presented to reimburse Chelsea Walker for payment to GoDaddy for the TCWA website. Invoice to be paid.
- V. **Irwin Grant Progress:** No new information on the status of the GAI proposed study discussed at recent meetings was available. A letter discussing updates on efforts for the Irwin Discharge and requesting some actions of Senator Ward and Rep Dunbar was issued on August 19, 2015. No new information was available but Jason McCabe agreed to visit Rep Dunbar's office to discuss the status of the letter.
- VI. **Old Business**
  - A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that Export has requested bids for completing the necessary maintenance on the tunnel. Attempts to obtain a status of the project from Export were not successful. Additional attempts to contact Export will be made and, if necessary, a call will be placed to the PA DEP.
  - B. The letters to the local governments requesting their financial support for the TCWA have been issued but, to date, no municipalities have responded.
  - C. The Board discussed the annual meeting. Jason McCabe reported that the annual meeting is currently scheduled for Friday November 13, 2015 at the Rivertowne Brewery. Details of the meeting such as costs, food, drinks and prizes were discussed. Several organizations have become sponsors for the meeting. The Board expressed their appreciation to Jason McCabe for his efforts in making the arrangements for the annual meeting.
  - D. Rob Cronauer presented an overview of the work recently completed on four storm water basins in Penn Township. This work was being completed as part of a \$128k Growing Greener Grant obtained by the Westmoreland Conservation District for storm water basin upgrades.
- VII. **New Business**

Bill Mihalco noted that on November 12, 2015 the quarterly meeting of the Western Pennsylvania Coalition for Abandoned Mine Reclamation will be held beginning at 10 am at the Westmoreland Conservation District offices. One of the subjects on the agenda is a discussion of Qualified Hydrologic Unit Plans. Several Board members expressed an interest

in attending the meeting. Information on the meeting will also be provided to Representative Dunbar's Office.

**Adjournment**

**A.** Adjournment was at 8:17 pm.

**B.** Next meeting will be the Annual Meeting to be held on November 13, 2015 at the Rivertowne Brewery beginning at 6:30 pm.

# **Turtle Creek Watershed Association, Inc.**

## **Board of Directors**

### **Meeting Minutes**

**January 26, 2016**

- I. **Call to Order:** President Jim Brucker called the meeting to order at 7:10 pm.  
Attendance (\*denotes Board Member): \*Jim Brucker (President) \*Bill Mihalco, \*Kevin Kaplan, \*Jason McCabe, \*Kelly McLaughlin, Rob Cronauer, Jessica Thornton
- II. **Approval of Minutes:** A motion was made by Kelly McLaughlin with a second by Kevin Kaplan to approve the meeting minutes from November 13, 2015. Motion approved.
- III. **Treasurer's Report:** A motion was made by Bill Mihalco with a second by Kelly McLaughlin to approve the Treasurer's Report. Motion approved. Treasurer Craig Barras submitted a draft budget for 2016 and after some discussion it was agreed to discuss a budget at the next Board meeting.
- IV. **Invoices:** None
- V. **Irwin Grant Progress:** Rob Cronauer noted that attempts to contact representatives at GAI to discuss the proposed study discussed at previous meeting have been unsuccessful but he would continue efforts to contact GAI representative. (Note: The day following the meeting Rob was provided information by GAI that stated that Paul Kaye did not want to use his remediation media for treating the Irwin Discharge since it did not appear to be a suitable option. GAI will be discussing other options such as selling or leasing the Biddle site with Mr. Kaye in the near future.) TCWA board members who attended the meeting discussed that an order of business for next year should be the completion of a HUP for Turtle Creek. This will be further discussed at a future meeting. A representative of Rep. Dunbar's office attended the WPCAMR meeting at the request of TCWA.
- VI. **Old Business**
  - A. A letter was issued on March 12, 2014 by the TCWA to Export Boro requesting an issue with maintenance of a flood control tunnel in Export Boro be addressed. It was noted that inquiries of Export officials indicate that they believe the necessary work has been completed. The PADEP will be contacted to further discuss the issue.
  - B. The letters to the local governments requesting their financial support for the TCWA have been issued but, to date, no municipalities have responded. This will be discussed at future meetings.
- VII. **New Business**
  - A. A motion was made by Jason McCabe with a second by Kevin Kaplan to reappoint all Board Members (Brucker, Duritsa, Barras, Mihalco, Kaplan, and McCabe) whose terms expire in 2015 to the Board. Motion approved.
  - B. A motion was made by Jason McCabe with a second by Ed Fischer to reappoint all current officers (President – Brucker, Vice President – Duritsa, Treasurer – Barras, and Secretary – Mihalco) to their respective positions for 2016. Motion approved.
  - C. Chuck Duritsa noted that he has contacted a representative of the Pittsburgh Mon River Steering Committee regarding an email recently sent to the TCWA from this committee. The email requested TCWA attendance at an upcoming meeting of the committee. Chuck will attend the meeting on the behalf of the TCWA if he is available at the time of the meeting.

D. The Board expressed their appreciation to Jason McCabe for coordinating the TCWA annual board meeting.

**Adjournment**

**A.** Adjournment was at 8:30 pm.

**B.** Next meeting will be held on January 26, 2016 at the FTMA treatment plan beginning at 7 pm.