

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

January 30, 2018

- **Call to Order:** Vice President Chuck Duritsa called the Board of Directors Annual meeting to order at 7:10. Attendance (*denotes Director and ** denotes Associate Director): *Bill Mihalco, *Kevin Kaplan, * Susan Forney, * Jason McCabe, ** Alyssa Harden, and Executive Director Tom Keller.
- **Approval of Minutes:** A motion was made by Kevin Kaplan with a second by Jason McCabe to approve the meeting minutes from the November 14, 2017 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the Treasurer's Report. Motion approved. A motion was made by Bill Mihalco with a second by Jason McCabe to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom reported that TCWA applications and newsletters were sent out to about 129 persons, businesses or government organizations in mid-January. Less than 10 applications had been returned to date. Tom had sent membership applications along with the recent newsletter electronically to Directors and Associate Directors. He also provided hard copies of the application and the recent newsletter to all in attendance at the meeting. These items are to be added to the website in the near future. Tom asked that Directors and Associate Directors distribute the applications and newsletters in their communities. Tom reported that TCWA received three grants from the Pgh Foundation Wish List totaling \$2,491. The Board needs to develop and implement a plan for the distribution of seed and sewer tags as described in the Wish List. Tom also reported that the grant application to the Foundation for Pennsylvania Watersheds requesting funds to support the enhancement of TCWA programs has been approved for \$1,000 rather than the \$2,000 requested. The Foundation for Pennsylvania Watersheds did not want to support the development of a booklet but requested that the money be spent on social media methods to increase awareness and membership of the TCWA. Ideas discussed included using the grant for website fees and the development of an online payment system for memberships. Tom requested he be provided with a 1099 form for 2017. Kevin Kaplan provided the 1099 after the meeting. Tom noted that the IRS mileage reimbursement increased from 53.5 to 54.5 per mile for 2018. Tom was requested to investigate the need for the TCWA to submit an application to the State to register TCWA as a charitable organization operating in Pennsylvania.
- **Old Business**
 - A. Irwin Discharge: Jim Brucker had previously noted he contacted an appraiser to discuss getting a price for completing a property assessment for the Biddle property. He will continue to work to obtain a price once some questions on the appraisal details are resolved. No update was available.
 - B. Grant Writing Committee: No update available.
 - C. Grant for Trail Kiosks: Chuck Duritsa has obtained the materials donated by 84 lumber to build the kiosk and has started to build the kiosk. The panels have been printed and were available for the Board to review at the meeting. Lexan covers for the kiosks were provided at no cost. Installation of the kiosk at the Robert's property on the trail will likely occur in

the spring as a volunteer project and would include staining the kiosk. Alyssa Harden reported that the Dominion Grant which provided for the panels will be closed out before the deadline in February.

D. Letters issued and emails received since the last meeting. Kevin reported that several emails had been received and responses provided. A request to support the Westmoreland Heritage Trail was received. A motion was made by Bill Mihalco with a second by Jason McCabe to submit a \$50 donation from the TCWA to the Heritage Trail. Motion approved.

E. Status of printing of Buzz Cards: No report available. The idea of having can insulators made with the TCWA logo for distribution at events was discussed. Further discussion will occur at subsequent meetings.

F. Lyons Run: No report available.

G. TCWA support for MS4 municipalities. No report available. It was agreed to table this topic until another meeting.

H. Lawn-to-meadow conversion for Monroeville Boro at two locations. No report available.

I. Previously, an email was received regarding a request to participate in a Woodland Hills School District environmental science program. Jason noted that he had responded to the email request but did not receive any additional requests. .

J. Alyssa Harden reported that she continues to work on a fund raiser for TCWA and the Heritage Trail. Locations for the fund raiser are still being investigated

- **New Business:**

A. A discussion was held regarding the need for an audit. Based on the limited funds of the TCWA an audit might not be necessary.

B. Bill Mihalco noted that 2018 Conflict of Interest statements are now due.

C. Alyssa Harden reported that an application for another Dominion Mini Grant has been submitted requesting funds for the printing of a banner, to cover the costs of future newsletters and the printing of the buzz cards. The awarding if this latest round of mini-grants is expected to be announced by the end of February. Alyssa also noted that she is working to obtain a grant from the Allegheny County Conservation District for the supplies to build the second kiosk along the Westmoreland Heritage Trail.

D. Some objectives for 2018 were discussed and included looking into getting additional grants, sponsoring some stream cleanups, increasing membership and perhaps adopting a section of highway within the watershed.

F. Adjournment

A. The meeting was adjourned at 8:35 pm.

B. The next meeting will be held on February 27, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

February 27, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:02. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, * Kelly McLaughlin, *Craig Barras, * Jessica Kane, **Alyssa Harden, and Executive Director Tom Keller.
- **Approval of Minutes:** A motion was made by Kevin Kaplan with a second by Chuck Duritsa to approve the meeting minutes from the January 30, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Kelly McLaughlin with a second by Bill Mihalco to approve the Treasurer's Report. Motion approved. A motion was made by Chuck Duritsa with a second by Kelly McLaughlin to approve the invoice for expenses submitted by Tom Keller. Motion approved. A motion was made by Craig Barras with a second by Chuck Duritsa to pay an invoice of \$25 from the Westmoreland Conservation District for the printing of the recent newsletter. Motion approved.
- **Executive Director's Report:** Tom reported that TCWA received a grant of \$1,000 from the Foundation for Pennsylvania Watersheds. The Foundation recommended that TCWA look at maximizing the usage of social media and the webpage and minimize printed materials. Discussions on ways to address the Foundation recommendation were discussed. The Board discussed the plans for the distribution of seed and sewer tags as described in the Wish List. Jessica Kane agreed to purchase the seed and work with others to package the seeds for distribution. First distribution would be planned for the March for Parks event scheduled for March 24. Alyssa Harden agreed to attend the March for Parks to distribute the seed packages. Tom agreed to contact Jamie Storey to discuss obtaining the sewer tags. Tom also reported that only a few more membership applications had been received since the last meeting. Tom and Bill Mihalco will be visiting Turtle Creek Boro and Penn Township in the near future to discuss TCWA activities and to request they become members of TCWA. Other Board members agreed to contact other municipalities. Several activities for 2018 were discussed and it was concluded that the TCWA would support a River Sweep cleanup at the Saunders Station parking lot during the June River Sweep day. Chuck Duritsa agreed to discuss this plan with the local River Sweep coordinator. Tom reminded all Board members to pay their dues and to provide for an additional contribution to the organization. It is important that we get 100% participation of the Board members in paying dues and making additional contributions. Tom was requested to investigate the need for the TCWA to submit an application to the State to register TCWA as a charitable organization operating in Pennsylvania.
- **Old Business**
 - A. Irwin Discharge: Jim Brucker reported he had obtained a quote from Hayden Appraisal Services to perform two levels of appraisals for the Biddle property which is necessary to treat the Irwin Discharge. The first quote was for an initial assessment at a cost of \$625. The second quote was for a more detailed assessment at a cost of an additional \$975. After some discussion, a motion was made by Chuck Duritsa with a second by Craig Barras to

contract with Hayden to perform the initial appraisal at a cost of \$625. Motion was approved. Jim agreed to contact the appraiser.

B. Grant Writing Committee: Alyssa Harden reported that the TCWA has received another Dominion mini-grant for \$470. The grant is to be used for preparing and mailing an upcoming newsletter and for the printing of the buzz cards. The mini-grant awards ceremony is scheduled for April 18, 2018 at the Chestnut Ridge Golf Course. Alyssa and Kevin Kaplan are planning on attending the ceremony. A final report on the grant must be issued in February next year. Alyssa also reported that the TCWA was approved to submit an application for a grant from the Allegheny County Conservation District. The grant application will be submitted to obtain funding for the construction of a second kiosk along the Westmoreland Heritage Trail.

C. Grant for Trail Kiosks: Chuck Duritsa reported that he has completed the kiosk and the parts of the kiosk are being stored at the Franklin Township sewage plant. Installation of the kiosk at the Robert's property on the trail is planned for the spring as a volunteer project and would include staining the kiosk. The date for the installation will be decided at the next meeting and is contingent upon Murrysboro Boro prepping the area where the kiosk will be installed.

D. Letters issued and emails received since the last meeting. Kevin reported that general types of emails were received. One other email was received requesting the TCWA participate in a Forest Hills Environmental Advisory Council upcoming event on storm water management. Kevin agreed to contact the organization to get more details on the event so participation can be discussed at the March TCWA meeting.

E. Status of printing of Buzz Card: The buzz cards will be printed using the money from the Dominion mini-grant. Printing will proceed once a note is added to the card recognizing the grant from Dominion.

F. Lyons Run: Jim Brucker reported that he was been in contact with property owner representatives on the subject of treating mine drainage discharges in the area. Jim will further discuss this issue with the representatives and the issue will be discussed at future meetings.

G. TCWA support for MS4 municipalities. No report available. It was agreed to table this topic until another meeting.

H. Lawn-to-meadow conversion for Monroeville Boro at two locations. No report available.

I. Previously, an email was received regarding a request to participate in a Woodland Hills School District environmental science program. Jason previously noted that he had responded to the email request but did not receive any additional requests. No update was available.

J. Alyssa Harden reported that she has been diligently working on details for the Ducky Race fundraiser. The Ducky Race is now scheduled for Saturday April 7 at Bear Hollow Park in Murrysboro. Alyssa continues to work on printing of tickets and flyers for the event along with obtaining sponsors. Alyssa reported that upfront costs included a fee for the rental of the pavilion at Bear Hollow and the cost for ordering the duckies. Bill Mihalco made a motion with a second from Chuck Duritsa to allocate up to \$350 from TCWA funds to pay for items to support the Ducky Race. Motion approved. Board members were requested to donate bottled water and chips which will be sold at event.

K. Bill Mihalco reminded all Board and Associate Board members to sign and submit their Conflict of Interest Statements for the year.

- **New Business:**

- A.** The Board briefly discussed the suggestion for control of knotweed and multiflora rose along the Turtle Creek bank by using goats. No action was taken on this item.

- B.** Kelly McLaughlin reported that the Army Corps of Engineers plans to dredge Dirty Camp Run, a tributary of Turtle Creek, in the future. Kelly also noted that the TCWA is a nominating group for the Board of Directors of the Allegheny County Conservation District.

- C. Adjournment**

- A.** The meeting was adjourned at 8:40 pm.

- B.** The next meeting will be held on March 27, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

March 27, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:05. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, ** Jamie Storey, ** Alyssa Harden, and Executive Director Tom Keller. In accordance with Article V Section 6 of the TCWA By-laws, the Associate Directors present were assigned the rights and privileges of a Director to support a meeting quorum.
- **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the meeting minutes from the February 27, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the Treasurer's Report and to allow for up to \$960 of the TCWA accounts to be used to renew the Errors and Omissions Insurance Policy maintained by the organization. Motion approved. A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom reported that his time and mileage for meetings with municipal officials will be charged to the grant of \$1,000 from the Foundation for Pennsylvania Watersheds. Since the February meeting Tom and Bill Mihalco met with representatives of Turtle Creek Boro and Penn Township. Both Turtle Creek and Penn Township have joined the TCWA and the meetings were the initial step in developing a working relationship with these communities. Tom noted that he had prepared log sheets to keep track of spending on the various grants that the TCWA has recently received. Tom reported that 45 bags of pollinator seeds were distributed at the Penn Township Library book sale. Thanks to the TCWA members, Alyssa, Jessica and Chelsea for assembling the bags of seed and accompanying information. Tom noted that the Turtle Creek Master Gardeners have requested pollinator seeds to distribute. The Board agreed that Jessica Kane is authorized to purchase bulk amounts of pollinator seeds rather than buying the smaller bags from Lowes. Alyssa reported that additional seed bags were distributed at the March for Parks. The plans for the sewer drain markers were discussed. Jamie presented a design for the markers and after some discussion the Board agreed that the markers should be ordered using as much of the grant of \$1125 as possible. Jamie and Kevin were to work on ordering the markers. Penn Township and Turtle Creek Boro were interested in using some of the markers. Tom reported that he and Bill Mihalco will be attempting to meet with Wilkins Township in the new future. Tom discussed the application to the State to obtain a sales tax exemption. Additional information to support Tom's completion of the application was or is to be provided by Board members.
- **Old Business**
 - A. Irwin Discharge: Jim Brucker reported that he had not obtained the assessment from Hayden Appraisal Services but we would be following up with them.
 - B. Grant Writing Committee: Alyssa Harden reported that the application to the Allegheny County Conservation District (ACCD) has been submitted. The application requested \$1400 to build a second kiosk along the Westmoreland Heritage Trail. TCWA should be notified by May 1, 2018 as to whether or not TCWA will receive the grant.

C. Trail Kiosks: Alyssa agreed to investigate with Westmoreland Conservation District staff the plans for Murrysboro to prep the area where the Heritage Trail kiosk will be installed.

D. Letters issued and emails received since the last meeting. Kevin reported that general types of emails were received. It was agreed that the request for the TCWA to participate in a Forest Hills Environmental Advisory Council upcoming event on storm water management would be passed on to the ACCD. It was agreed that no further action would be taken on a previous email request from Woodland Hills for TCWA participation in student activities since attempts to contact the Woodland Hills representative for more information have not been successful.

E. Status of printing of Buzz Card: The buzz cards will be printed using the money from the Dominion mini-grant. Printing will proceed once a note is added to the card recognizing the grant from Dominion.

F. Lyons Run: Jim Brucker reported that he has been in contact with property owner representatives on the subject of treating mine drainage discharges in the area. Jim will further discuss this issue with the representatives and the issue will be discussed at future meetings.

G. TCWA support for MS4 municipalities. No report available. It was agreed that the Board would no longer discuss this topic.

H. Lawn-to-meadow conversion for Monroeville Boro at two locations. Jamie reported that he is working on a conversion project in Evergreen Park in Monroeville and would identify, at future meetings, if TCWA could assist in this project.

I. Alyssa Harden reported that she has been diligently working on details for the Ducky Race fundraiser. The Ducky Race is scheduled for Saturday April 7 at Bear Hollow Park in Murrysboro. Alyssa continues to work on obtaining sponsors. Board members were requested to donate bottled water and chips which will be sold at event.

J. Bill Mihalco reminded all Board and Associate Board members to sign and submit their Conflict of Interest Statements for the year.

K. Chuck Duritsa agreed to contact the local organizer of the River Sweep, scheduled for June 16, to discuss TCWA participation with a cleanup at the Saunders Station parking area.

- **New Business:**

A. Jim Brucker reported that he prepared and submitted the 2017 990 filing with the Internal Revenue Service.

B. Bill Mihalco reported that he plans to maintain a folder with copies of TCWA paperwork such as Conflict of Interest Statements, meeting minutes, grant applications and responses and general correspondence. Board members generating this type of paperwork should supply Bill with a copy for the records.

C. Since the February meeting, the Board approved, via email, submitting a letter of support to the Allegheny Land Trust for a grant to purchase property along Mossdale Blvd. in Monroeville. Jim Brucker signed the letter at the meeting.

C. Adjournment

A. The meeting was adjourned at 8:30 pm.

B. The next meeting will be held on April 24, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

April 24, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:04pm. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, *Jason McCabe, *Kelly McLaughlin, **Jamie Storey, **Alyssa Harden, Executive Director Tom Keller, Director Emeritus Ed Fischer and guests: Lynn Full and Daniel Ott.
- **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the meeting minutes from the March 27, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Kelly McLaughlin with a second by Bill Mihalco to approve the Treasurer's Report. Motion approved. A motion was made by Kelly McLaughlin with a second by Chuck Duritsa to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom reported that with the completion of the Ducky Race the Board should be considering the next event. Alyssa Harden reported that she will soon begin to work on the next addition of the newsletter. Tom suggested that the Board consider obtaining a debit card for the TCWA so individuals would not have to charge items on personal credit cards. After some discussion the Board agreed to discuss this at a future meeting. Kevin Kaplan agreed to check to see if the bank which maintains our accounts would issue a debit card. Tom reported that Kris Baker, DCNR Keystone State Park Manager is interested in a partnership with the TCWA on a kid's project. This will be discussed at a future meeting. Tom reported that he provided 50 bags of pollinator seed to the Turtle Creek Master Gardeners. Jamie Storey reported that he will soon order the sewer tags and it was discussed that we would provide tubes of glue to install the tags when we give out the tags. Tom provided several documents for inclusion in the 2018 records for the TCWA. Tom reported that no action had been taken on the application to the State to obtain a sales tax exemption.
- **Old Business**
 - A. Irwin Discharge: Jim Brucker reported that he had obtained the assessment from Hayden Appraisal Services and the appraisal assigned a value of \$1,000 per acre for the approximate 50 acre site Biddle Site. The report also noted there is not ready access to the property. Jim was to send the report to the other Board members after the meeting.
 - B. Grant Writing Committee: Alyssa Harden reported that the application to the Allegheny County Conservation District (ACCD) has been submitted. The application requested \$1400 to build a second kiosk along the Westmoreland Heritage Trail. TCWA should be notified by May 1, 2018 as to whether or not TCWA will receive the grant.
 - C. Trail Kiosks: Alyssa reported that Westmoreland Conservation District staff had been in contact with Murrysboro and Murrysboro agreed to prep the area where the Heritage Trail kiosk will be installed. Murrysboro was to have completed the prep by the meeting but this had not been confirmed. WCD to contact Murrysboro to see if they would dig the holes necessary to install the kiosk. The Board agreed to meet at the location to install the kiosk on Saturday May 26 beginning at 2 pm.

D. Letters issued and emails received since the last meeting. Kevin reported that general types of emails were received and were addressed.

E. Status of printing of Buzz Card: The buzz cards will be printed using the money from the Dominion mini-grant. Printing will proceed once a note is added to the card recognizing the grant from Dominion. Cards should be ready by the May meeting.

F. Lyons Run: Jim Brucker reported that he was been in contact with property owner representatives on the subject of treating mine drainage discharges in the area. Jim will further discuss this issue with the representatives and the issue will be discussed at future meetings.

G. Dominion mini-grant: Alyssa Harden reported that she and Kevin Kaplan attended the luncheon where the mini-grant recipients were honored.

H. Request from the Forest Hills Environmental Advisory Committee: Rebecca Zeyzus agree to contact this group.

I. Alyssa Harden reported that the Ducky Race was a success. The proceeds from the Race were \$2790 and the attendance was good considering the cold weather that morning. After paying for upfront costs the Heritage Trail and TCWA will each get \$1,206.26. A motion was made by Jason McCabe with a second by Chuck Duritsa to issue the check to the Heritage Trail for their share. The Board expressed their appreciation to Alyssa for her hard work in pulling the event together and for all others who worked to make the event a success. Tom Keller agreed to prepare a thank you letter to Alyssa's parents who also worked very hard to make the event a success.

J. Bill Mihalco reminded all Board and Associate Board members to sign and submit their Conflict of Interest Statements for the year.

K. Chuck Duritsa reported that a TCWA sponsored River Sweep collection site at the Saunders Station Trail Parking area is scheduled for June 16. Publicity for the event will be discussed at the next meeting.

- **New Business:**

A. Trout stocking of Turtle Creek for 2018 was cancelled by the PA Fish Commission as the result of water quality impacts from mine drainage in the stream. The Board discussed actions that might be taken to address this issue. Bill Mihalco agreed to draft letters to local representatives on this subject.

B. The TCWA website contract expires on April 30. A motion was made by Jason McCabe with a second by Chuck Duritsa to pay the annual website fee. Motion approved. Jessica Kane was to be notified to pay the fee of approximately \$150.

C. The Pennsylvania Department of Environmental Protection recently announced that it has created a new water quality project grant program with the \$12.6 million penalty assessed against the Mariner East 2 Pipeline. The grants are available for projects in municipalities along the length of the pipeline including several in the Turtle Creek watershed. A subcommittee was established to propose grants for the TCWA. Jason McCabe agreed to lead the subcommittee. Board members who agreed to participate included: Jim Brucker, Chuck Duritsa, Craig Barras, Kevin Kaplan, and Bill Mihalco.

D. Guests from Murrysville and Wilkins Township discussed their concerns and the TCWA board provided information and guidance on how they might address their concerns.

E. Adjournment

A. The meeting was adjourned at 8:45 pm.

B. The next meeting will be held on May 29, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

May 29, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:01pm. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, *Jason McCabe, **Bob Hedin, Executive Director Tom Keller, Director Emeritus Ed Fischer and guests: Ben Sampson, Margaret Stuckart and Eric McCleary representing the Lyons Run Watershed Association.
- **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the meeting minutes from the April 24, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the Treasurer's Report. Motion approved. A motion was made by Chuck Duritsa with a second by Jason McCabe to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom reported that Turtle Creek Boro, Penn Township, Braddock Boro and Manor Boro have requested the sewer tags when they are available. Tom reported that he and Board Member Susan Forney visited Manor Boro and the Manor Library on May 29. Both visits went well with Manor Boro being provided with bags of seeds and the idea of developing book markers with the TCWA logo discussed with representatives of the Manor Library. Tom noted that we should be issuing another newsletter in the near future. Tom reported that he continues to work on the application to the State to obtain a sales tax exemption.
- **Old Business**
 - A. Irwin Discharge: Jason McCabe agreed to get a cost for a Phase II site investigation for the Biddle Property. This action was recommended by the Hayden Appraisal Services.
 - B. Grant Writing Committee: It was noted that TCWA has received a grant from the Allegheny County Conservation District (ACCD) to build another kiosk for the Westmoreland Heritage Trail. The grant was in the amount of \$700. After discussions, the Board agreed that applications for two grants from the MEII Pipeline Grant program should be submitted. One for the Borland Farms acid mine discharge to complete a study of remediation options for the discharge and funds to implement the feasible option and one to install a wetland near the Harrison City Volunteer Fire Department park pavilion. Jason McCabe agreed to lead the preparation of the grant applications.
 - C. Trail Kiosks: Volunteer Board members agreed to begin the installation of the kiosk on Saturday May 26.
 - E. Status of printing of Buzz Card: The buzz cards have been printed and will be shared at the June meeting.
 - F. Lyons Run: Representatives of the Lyons Run Watershed Association (LRWA) gave a presentation on their efforts to provide treatment for acid mine discharges into Lyons Run. The LRWA has been discussing a pollutant reduction banking initiative program with the Pennsylvania Department of Environmental Protection and believes this type of program with help them institute and maintain a treatment facility on Lyons Run.

G. Chuck Duritsa reported that a TCWA sponsored River Sweep collection site at the Saunders Station Trail Parking area is scheduled for June 16. Volunteers from the Board will help conduct the cleanup program.

H. Bill Mihalco reported that letters on the cancellation of the trout stock of Turtle Creek will be included as part of the MEII Pipeline Grant application and separate letters will not be issued.

- **New Business:**

A. There was no new business for the meeting.

B. Adjournment

A. The meeting was adjourned at 8:50 pm.

B. The next meeting will be held on June 26, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

June 26, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:04pm. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, *Susan Forney, *Jessica Kane, ** Alyssa Harden, ** Rob Cronauer, ** Jamie Storey, Executive Director Tom Keller, and Director Emeritus Ed Fischer.
- **Approval of Minutes:** A motion was made by Ed Fischer with a second by Kevin Kaplan to approve the meeting minutes from the May 29, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Jessica Kane with a second by Bill Mihalco to approve the Treasurer's Report and to approve the invoice for expenses submitted by Tom Keller. Motion approved. Jim Brucker reported that he had received a request to donate to the Western Pennsylvania Conservancy. After some discussion a motion was made by Bill Mihalco with a second by Kevin Kaplan to donate at the \$50 level to the Conservancy. Motion approved.
- **Executive Director's Report:** Tom reported that the delivery of the sewer tags will begin after the July 4th holiday. So far Turtle Creek Boro, Penn Township, Braddock Boro, Pitcairn Boro and Manor Boro have requested the sewer tags. Additional seed packets will also be distributed to some of the Boros and to other organizations such as local libraries. Tom and Susan will work to make the bookmarkers designed by Jessica for distribution. Alyssa reported that she is working on the next issue of the newsletter and will be distributing the draft to the Board for review once she adds some pictures of recent events. It was noted that no entries were received for the photo contest announced in the first newsletter. Some discussion was held regarding the construction of the next kiosk for which a grant for materials has been obtained from the Allegheny Conservation District. Jamie Storey agreed to look into whether Monroeville works personnel can construct the kiosk during the winter months and install the kiosk in the spring. Rob Cronauer requested that once the location for the kiosk is agreed to by the Board that he be provided the location so he can get the necessary approval. Tom reported that he is developing a communications list that would include names and addresses of people that will be notified of meetings and events. The notifications would be sent via the TCWA email address. Tom reported that he continues to work on the application to the State to obtain a sales tax exemption.
- **Old Business**
 - A. Irwin Discharge: Jason McCabe provided, by email, an estimate for performing a Phase II site investigation for the Biddle Property. The estimated cost was \$16,500 for the study which will include subsurface drilling and sample collection. This item will be discussed again at future meetings.
 - B. Grant Writing Committee: The MEII Pipeline grant application for installation a wetland near the Harrison City Volunteer Fire Department park pavilion was submitted to the PA Department of Environment Protection. Jason McCabe led the preparation of the grant application and the Board expressed their appreciation for his efforts. Jason will be contacted to discuss submittal of the same grant application under the Growing Greener program.

C. Trail Kiosks: Volunteer Board members discussed the completion of the trail kiosk in Murrys ville. Additional efforts are needed to install the sign boards and provide another coat of stain. These items should be completed before the July meeting.

D. Kevin Kaplan reported that two emails were received since the last meeting. One requesting an interview with a representative of TCWA regarding efforts to get Export Boro to support an MEI Grant application for the Borland Farms mine discharge. Jason McCabe did the interview which was subsequently published in local papers. A second email was received from a citizen regarding debris in Turtle Creek near Forbes Road. A response to the email will be sent to the citizen.

E. Status of printing of Buzz Card: The buzz cards have been printed and Jessica provided copies for the Board members.

F. Bill Mihalco reported on the TCWA sponsored River Sweep trash collection effort at the Saunders Station Trail Parking area on June 16. Several bags of garbage and some metal debris were collected by the volunteers. Though the volunteer turnout was small the effort provided opportunity to interact with a number of people who use the trail and provide information on the TCWA.

G. The Board discussed whether a debit card should be obtained for the Association. Kevin agreed to discuss issuance of such a card with the bank holding the TCWA accounts and report back to the Board during the July meeting.

H. Some general items of interest included: reports were provided on activities recently conducted by other local watershed organizations; a discussion of what might be the TCWA's next event and it was noted that the ALCOSAN open house in September would be a good opportunity for TCWA program exposure; and Jessica reported she is looking into getting the previously approved stickers with TCWA information printed

- **New Business:**

A. There was no new business for the meeting.

B. Adjournment

1. The meeting was adjourned at 8:04 pm.

2. The next meeting will be held on July 31, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

July 31, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:08pm. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, *Susan Forney, *Kelly McLaughlin, *Craig Barras, **Alyssa Harden, Executive Director Tom Keller, and Guests Tom Washburn and John Negich.
- **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kevin Kaplan to approve the meeting minutes from the June 26, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** Motions made by Kelly McLaughlin with seconds by Chuck Duritsa to approve the Treasurer's Report and to approve the invoice for expenses submitted by Tom Keller. Motions approved.
- **Executive Director's Report:** Tom reported that the sewer tags were delivered to Pitcairn, Wilmerding, Trafford and Turtle Creek Boros and Penn Township. Seed packets and buzz cards were also provided to Pitcairn, Trafford and Wilmerding Boros. Tom noted that there are seven boxes of tags left and efforts will be made to distribute the remaining boxes in the next month or so. Alyssa provided a draft of the next issue of the newsletter which the Board reviewed and approved with minor comments. Tom noted that the Wish Grant request is due by August 15. Several topics were discussed for the request including an educational displays, trees for planting and bookmarks. Susan Forney provided bookmarks with TCWA information which she had made for Board review. The bookmarks would be provided to local libraries. Tom planned to prepare the request and submit by August 15. The Board discussed potential TCWA fall/winter events including a booth at the Penn Twp Fall Festival. The Board reviewed the rules for a booth and will decide at the August meeting. The key issue is whether we can support the need to have personnel at the booth for the entire festival as required. Tom reported that he issued the Sales Tax Exemption Application to the State on July 31, 2018.
- **Old Business**
 - A. Irwin Discharge: No report.
 - B. Grant Writing Committee: No feedback has been provided by the PA Department of Environmental Protection on the MEII Pipeline grant application for installation of a wetland near the Harrison City Volunteer Fire Department park pavilion. A Growing Greener application for the same project was not submitted due to the in-kind requirement in the Growing Greener application.
 - C. Trail Kiosks: The kiosk at the trail head in Murrys ville has been completed. Kevin Kaplan agreed to investigate the installation of boards to allow for temporary posting of materials in the kiosk. The kiosk will be revisited in the spring to perform maintenance and to determine if additional staining or painting is required.
 - D. Kevin Kaplan reported that two emails were received since the last meeting and responses were issued.
 - E. After some discussion, the Board decided that a debit card would not be obtained through the TCWA bank account.

F. Alyssa Harden reported that her and Jessica Kane would be willing to operate a TCWA booth at the upcoming ALCOSAN Open House. Alyssa agreed to contact ALCOSAN and discuss the details.

- **New Business:**

A. Bill Mihalco reported on the Westmoreland Conservation District Integrated Water Resources Plan (IWRP) is currently out for review by interested parties. The plan contains a section on the Turtle Creek Watershed with interesting facts and information on the watershed. Board members were encouraged to review the plan online and submit any comments. Bill also reported that the Westmoreland Conservation District Annual Awards Dinner is scheduled for September 12 and is a good opportunity to network with other conservation and watershed organizations.

B. Adjournment

1. The meeting was adjourned at 8:10 pm.
2. The next meeting will be held on August 28, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

August 28, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:06pm. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, *Susan Forney, *Kelly McLaughlin, *Jason McCabe, *Jessica Kane, **Alyssa Harden, Executive Director Tom Keller, and Director Emeritus Ed Fischer.
- **Approval of Minutes:** A motion was made by Kelly McLaughlin with a second by Chuck Duritsa to approve the meeting minutes from the July 31, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Chuck Duritsa with a second by Jason McCabe to approve the Treasurer's Report. Motion approved. A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom reported that the sewer tags and seed packs were delivered to Irwin Boro and North Huntingdon Township. Representatives of Irwin expressed an interest in additional Pollinator seed which will be delivered to Irwin by Tom. Tom noted that there are several boxes of tags left and efforts will be made to distribute the remaining boxes in the next month or so. Tom reported that TCWA had received notice from the Pittsburgh Foundation that the TCWA grant application for the 2018 Wish Book Program had been received but was not chosen for inclusion in the 2018 Wish Book Program. Alyssa reported that the next issue of the newsletter would be printed in the next few days and available for distribution. Susan Forney provided bookmarks with TCWA information which she had made for Board review. The bookmarks would be provided to local libraries. After some discussion it was decided to not fund the printing of the bookmarks at this time. Jessica Kane noted that the TCWA stickers are being printed and should be ready for distribution soon. A motion was made by Chuck Duritsa with a second by Susan Forney to allocate up to \$100 for temporary TCWA tattoos that would be distributed at upcoming events. Motion approved. The Board discussed posting information on social media to increase awareness and perhaps membership of the TCWA. It was agreed to do a posting of the upcoming TCWA participation at the ALCOSAN open house. Alyssa reported that she has discussed TCWA participation in the Yellow Bridge Brewery Can Release event scheduled for Friday September 21. This event would allow for participating groups to get community exposure and to, perhaps, receive donations from the community or the Brewery. After some discussion, it was agreed that TCWA should participate and various Board members agreed to attend on behalf of TCWA. Tom reported that he did not have a response to the recently submitted Sales Tax Exemption Application. Tom agreed to call and check on the status.
- **Old Business**
 - A. Irwin Discharge: After discussing options for preceding on the Irwin Discharge it was agreed that a letter requesting information and/or guidance should be sent to the appropriate State agency involved with AMD cleanup. Tom was requested to initiate the drafting of the letter.

- B.** Grant Writing Committee: No feedback has been provided by the PA Department of Environmental Protection on the MEII Pipeline grant application for installation of a wetland near the Harrison City Volunteer Fire Department park pavilion.
- C.** Kevin Kaplan reported that no emails were received since the last meeting.
- D.** Jessica Kane and Alyssa Harden will be operating the TCWA booth at the upcoming ALCOSAN Open House scheduled for September 15. Materials such as seed packets, buzz cards, stickers or temporary tattoos would be disseminated at the event. Kevin Kaplan also agreed to operate the booth for a period.
- E.** Tom Keller reported that he is working on a contact list with names and addresses for sending information on TCWA events and TCWA literature. Tom asked that Board members provide him with names to add to the list.
- F.** During the July meeting participation of TCWA in the Penn Township Fall Festival was discussed. It was agreed by the Board that with the participation in the Yellow Bridge Brewery event precluded participation in the Penn Township Fall Festival this year.

- **New Business:**

- A.** Bill Mihalco reported that based on his discussions with representatives of the Pitcairn Monroeville Sportsmen's Club (PMSC) they may have an interest in obtaining pollinator seed for the club next spring. The seed would be planted at locations on the club property. It was noted that other sportsmen's clubs may also be interested in using the pollinator seed. Bill Mihalco agreed to follow-up with PMSC.
- B.** The Board reviewed the application for the Westmoreland Heritage Trail Mile Post Plaque Program. The Board agreed that having TCWA information on a mile post plaque is a good idea. More information is to be obtained from the WHT regarding a "life time" price for a plaque rather than the advertised yearly rates.
- C.** Discussion of the time and place for the Annual Meeting where discussed. No decisions were made and this subject will be discussed again at the next meeting.

- B. Adjournment**

1. The meeting was adjourned at 8:13 pm.
2. The next meeting will be held on September 25, 2018 at the FTMA offices beginning at 7 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

September 25, 2018

- **Call to Order:** President Jim Brucker called the Board of Directors meeting to order at 7:03pm. Attendance (*denotes Director and ** denotes Associate Director): *Chuck Duritsa, *Bill Mihalco, *Kevin Kaplan, *Craig Barras, *Kelly McLaughlin, *Jason McCabe, **Bob Hedin, Executive Director Tom Keller, Director Emeritus Ed Fischer and Guest Fred Siekkinen
- **Approval of Minutes:** A motion was made by Chuck Duritsa with a second by Kelly McLaughlin to approve the meeting minutes from the August 28, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Chuck Duritsa with a second by Bill Mihalco to approve the Treasurer's Report. Motion approved. A motion was made by Bill Mihalco with a second by Chuck Duritsa to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom reported that the sewer tags and seed packs were planned to be delivered to Braddock, Murrys ville, North Versailles and Wilkins in the near future. Tom reported that the TCWA currently has 31 paid members. It was agreed that applications for 2019 will be sent to the names on last year's list. The next issue of the newsletter has been emailed to the TCWA Board and printed copies were provided at the meeting. Tom reported that Susan Forney attended the Irwin Sportsmen Club open house on September 23 and she had TCWA information available to attendees of the open house. Tom reported that he received information regarding an application for the Community Grant of Murrys ville. The applications are due by October 31 and Tom requested input on ideas for a grant from this organization. One idea was to request a grant to produce the TCWA bookmarks discussed at the August meeting. It was noted that the temporary TCWA tattoos that would be distributed at upcoming events are being printed. Tom reported that he called to check on the status of the recently submitted Sales Tax Exemption Application and was told that the agency is about 12 weeks behind on processing the applications. Tom noted that he discussed with member Jamie Storey Monroeville's need for pollinator seed for their upcoming project and Jamie said that Monroeville will buy their own seed for the project. Chuck Duritsa noted that he had received an email from the Community Foundation of Westmoreland County on a 3 day training session on how to run a non-profit if anyone was interested in attending.
- **Old Business**
 - A. Irwin Discharge: Bob Hedin led a discussion on how the PA Department of Environmental Protection (DEP). is addressing mine drainage problems similar to those in the Turtle Creek Watershed. Bob discussed the approaches being taken to address the Crab Tree discharge which is similar in size and chemistry to the Irwin Discharge. The Board discussed several options but concluded that the best approach to address the mine drainage problems in the watershed should begin with a meeting with Dave Leiford from the DEP Abandoned Mine Program in Ebensburg. During a meeting the need for a Hydrologic Unit Plan could be discussed and sources able to fund both the HUP and other aspects of addressing the mine drainage problem. Following the Board meeting Chuck Duritsa contacted Mr. Leiford and he agreed to attend the TCWA October Board meeting.

- B. Grant Writing Committee: No feedback has been provided by the PA Department of Environmental Protection on the MEII Pipeline grant application for installation of a wetland near the Harrison City Volunteer Fire Department park pavilion.
- C. Kevin Kaplan reported that several emails were received since the last meeting and each of the emails was addressed. .
- D. Jessica Kane reported via email that the TCWA booth at the ALCOSAN Open House scheduled on September 15 was busy. Materials such as seed packets, and buzz cards were disseminated at the event. Since many of the visitors to the Open House do not live in the watershed Jessica recommended rethinking participation in this event next year.
- E. Kevin Kaplan reported that a donation to the TCWA of \$121.22 was received from the Yellow Bridge Can Release event. Thanks to the Board members who helped with this event.
- F. No new information was available regarding a “life time” price for a plaque on a Westmoreland Heritage Trail Mile Post.

- **New Business:**

- A. Tom Keller was requested to obtain a DUNS number for the TCWA to support filing of grant applications which would request this number.
- B. The Board agreed that the Annual Meeting would be held on November 28, 2018. Bill Mihalco agreed to try and reserve space at the Abruzzi Restaurant in North Huntingdon/Irwin area. Following the meeting Bill was able to place a reservation at Abruzzi’s for 6 pm on November 28.
- C. The Board agreed that a Nominating Committee should be established to support the election of board members and officers that occurs during the Annual Meeting. Jason McCabe and Kelly McLaughlin agreed to be the Nominating Committee.
- D. The Board agreed to move the start of the monthly meeting to 5:30 for the meetings occurring in January through April next year.

- E. **Adjournment**

1. The meeting was adjourned at 8:32 pm.
2. The next meeting will be held on October 30, 2018. The location of the meeting will be the Irwin Boro Building located at 424 Main Street, Irwin. The meeting will begin at 5:30.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

October 30, 2018

- **Call to Order:** Vice President Chuck Duritsa called the Board of Directors meeting to order at 5:30pm. Attendance (*denotes Director and ** denotes Associate Director): *Bill Mihalco, *Kevin Kaplan, *Jessica Kane, *Kelly McLaughlin, *Jason McCabe, **Bob Hedin, ** Alyssa Harden, Director Emeritus Ed Fischer, Fred Siekkinen, Guests Valarie Morton, Shari Martino and Lucien Bove from the Boro of Irwin, Jennifer Ramien – Rep George Dunbar’s Office, and Dave Leiford from the Pennsylvania Department of Environmental Protection
- **Approval of Minutes:** A motion was made by Jason McCabe with a second by Kelly McLaughlin to approve the meeting minutes from the September 25, 2018 meeting. Motion approved.
- **Treasurer’s Report and Invoices:** A motion was made by Bill Mihalco with a second by Jason McCabe to approve the Treasurer’s Report. Motion approved. A motion was made by Bill Mihalco with a second by Kelly McLaughlin to approve the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director’s Report:** Tom provided via email the following updates. Sewer tags and seed packs were delivered to Braddock, North Versailles and East McKeesport. A completed grant application to the Community Foundation of Murrysville, Export and Delmont was submitted for bookmarks in the amount of \$355.45. Tom is working to respond to a request for information regarding the recently submitted Sales Tax Exemption Application. The TCWA has been assigned the DUNS number 127517337.
- **Old Business**
 - A. Irwin Discharge: Dave Leiford from the PA Department of Environmental Protection (DEP) discussed options that are available for funds to address mine drainage problems in the watershed. These sources include both state and federal monies. Dave discussed that since the last meeting between the DEP and the TCWA the position on the need for Hydrologic Unit Plans (HUPs) has changed and now the HUPs are considered a first step in obtaining funding for the AMD projects. Dave encouraged the TCWA to submit an application for a Growing Greener Grant to fund the HUP for the Turtle Creek Watershed. Jason McCabe reported that he has been working on a scope of work for a HUP for Turtle Creek and will share the information with the Board in the near future. After some discussion it was concluded that the HUP should be done for the entire Turtle Creek Watershed rather than just the Brush Creek Watershed into which the Irwin Discharge flows. The meeting included a tour by the participants of the location of the Irwin Discharge so the impact of the Discharge on the receiving stream could be observed.
 - B. Grant Writing Committee: It was noted that the awardees for the MEII Pipeline grants were announced and the TCWA application was not picked for funding.
 - C. Kevin Kaplan reported that several emails were received since the last meeting and each of the emails was addressed. .
 - D. Bill Mihalco reminded members that the Annual Meeting is scheduled for November 28 at the Abruzzi Restaurant in North Huntingdon/Irwin starting at 6 pm.

- E. Alyssa Harden reported that TCWA will be getting a second donation of approximately \$125 from the Yellow Bridge Brewery Can Release Event.
- F. Since there is a mile marker adjacent to the recently constructed kiosk on the Westmoreland Heritage Trail the Board agreed sponsoring a Mile Post on the Trail was not necessary.
- G. The nominating committee reported that they are preparing nominations for the election of Board members and officers that will occur at the upcoming Annual meeting.

- **New Business:**

- A. Alyssa Harden reported that she will be attending the Western PA Watershed Group Workshop as a representative of TCWA and the Westmoreland Conservation District.
- B. The Board discussed submitting an application for a Canoe Access for Brush Creek. Chelsea Walker from the Westmoreland Conservation District will be contacted to determine if the application is feasible for this year.
- C. Jason McCabe noted that TCWA is mentioned in the Reimagining Westmoreland County report. Jason agreed to contact Westmoreland County and note our interest in participating in implementation of recommendations in the plan that impact the Turtle Creek Watershed.

- D. Adjournment**

1. The meeting was adjourned at 7:30 pm.
2. The next meeting will be held on Wednesday November 28, 2018 at the Abruzzi Restaurant in North Huntingdon. The meeting will begin at 6 pm.

Turtle Creek Watershed Association, Inc.

Board of Directors

Meeting Minutes

November 28, 2018

- **Call to Order:** Vice President Chuck Duritsa called the Board of Directors Annual Meeting to order at 6:10pm. Attendance (*denotes Director and ** denotes Associate Director): *Bill Mihalco, *Kevin Kaplan, *Jessica Kane, *Kelly McLaughlin, *Jason McCabe, *Susan Forney, *Craig Barras, ** Jamie Storey, ** Alyssa Harden, **Chelsea Walker, Executive Director: Tom Keller, Guests and Members: Paul Whealdon, Jake Kane, Chris Bononi.
- **Approval of Minutes:** A motion was made by Kelly McLaughlin with a second by Kevin Kaplan to approve the meeting minutes from the October 30, 2018 meeting. Motion approved.
- **Treasurer's Report and Invoices:** A motion was made by Bill Mihalco with a second by Jason McCabe to approve the Treasurer's Report and the invoice for expenses submitted by Tom Keller. Motion approved.
- **Executive Director's Report:** Tom provided the following updates. Tom will be drafting a membership letter for Board review. It was discussed that the letter should note that volunteering is great but it is not necessary for membership. The letter will be sent to those on last year's list. Tom also asked each Board member to submit 5 new names for inclusion on the mailing list for this year. The cost of the mailing will be covered by the mini-grant from Dominion. Tom will be sending out TCWA stickers with the membership letter. Tom will continue to work on a social media campaign for awareness of the TCWA with the assistance of other Board members. The next newsletter is planned for late spring. Several packages of sewer tags remain and will be distributed in the spring. Tom is working to respond to a request for information regarding the recently submitted Sales Tax Exemption Application.
- **Old Business**
 - A. Irwin Discharge: Jason McCabe reported that a Growing Greener Grant will be submitted this next grant application period for the TCWA to complete a Hydrologic Unit Plan for the watershed as discussed in the October meeting.
 - B. Grant Writing Committee: Nothing to report.
 - C. Kevin Kaplan reported that several emails were received since the last meeting and each of the emails was addressed. .
- **New Business:**
 - A. The Nominating Committee recommended that Kelly McLaughlin and Paul Whealdon be nominated for Board Members for a three term ending in 2021. Bill Mihalco made a motion to nominate and elect both Kelly and Paul as Board Members and Kevin Kaplan seconded the motion. Motion approved.
 - B. A motion was made by Kelly McLaughlin with a second by Jason McCabe to nominate and elect Craig Barras as an Associate Board Member. Motion approved.
 - C. A motion was made by Jason McCabe with a second by Kelly McLaughlin to nominate and elect the existing Board officers for the same positions (J. Brucker, President; C. Duritsa, Vice President; K. Kaplan, Treasurer; and B. Mihalco, Secretary) in 2019. Motion approved.

D. Alyssa Harden reported that the Irwin Boro is interested in working with TCWA to sponsor another Duckie Race in 2019. The Duckie Race will be part of activities associated with an Irwin Boro parks and recreation event. The race would take place in Irwin. The Board agreed that this would be a good opportunity to work with a municipality and agreed that Alyssa should contact Irwin.

E. A motion was made by Bill Mihalco with a second by Craig Barras to allow for payment by check to the Abruzzi restaurant for the cost of the dinner associated with the Annual Meeting. Motion approved.

D. Adjournment

1. The meeting was adjourned at 7:40 pm.
2. The next meeting will be held on Wednesday Tuesday, January 22 2019 at 5:30 pm at the FTMA offices.